

DATED MATERIAL - OPEN IMMEDIATELY
Closing Date: October 19, 2004

***Grant Application
for the***

**FULBRIGHT-HAYS
DOCTORAL DISSERTATION RESEARCH ABROAD PROGRAM**

CFDA No. 84.022A

Fiscal Year 2005



**International Education Programs Service
U.S. Department of Education
Washington, D.C. 20006-8521**

OMB No. 1840-0005
Expiration Date: 07/31/2007

Student Checklist

- ☐ Fully completed Fulbright-Hays Doctoral Dissertation Research Abroad application form
- ☐ Curriculum Vita
- ☐ A narrative – submitted via e-Application (Check Closing Date Notice for page limitations)
- ☐ 3 Electronic Graduate Student References – initiate the e-mail to your references
- ☐ 1 Electronic Language Reference for each language of research
- ☐ Graduate School Transcripts (submit to your institution's project director for mailing well in advance of the Closing Date)

Submit your application to your institution's Project Director via e-Application well in advance of the Closing Date (contact your Project Director for information about internal deadlines).

When students submit the application through the Internet via the e-Grants Web site, they will receive an automatic acknowledgment via e-mail when their university's project director receives the application.

Institution/Project Director Checklist

- ☐ ED 424 Application for Federal Education Assistance
- ☐ Item 16, which will list all students applying from your university, their disciplines, countries of research, and amounts requested, once they have submitted their individual applications
NOTE: The 424 and Item 16 must also be printed, completed, signed, and faxed to US/ED's Application Control Center at (202) 245-6272 within 3 days of the Closing Date.
- ☐ Assurances for Non-Construction Programs
- ☐ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- ☐ Certifications Regarding Lower Tier Covered Transactions (**retain these in your institution files**)
- ☐ SF-LLL Disclosure of Lobbying Activities, if applicable
- ☐ Graduate School Transcripts for all student applicants, postmarked no later than the Closing Date
- ☐ Ensure that all student applications, along with their references, are submitted BEFORE the institutional portion is submitted

Submit the application by 4:30 p.m., Washington, D.C. time, on the Closing Date published in the *Federal Register*.

Institutional Project Directors must submit their students' grant applications through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, D.C., time) on the Closing Date. The regular hours of operation of the e-Grants Web site are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, D.C., time). Please note that the system is unavailable on Sundays and after 7:00 p.m. on Wednesday for maintenance (Washington, D.C., time). Any modifications to these hours are posted on the e-Grants Web site.

When Project Directors submit the application through the Internet via the e-Grants Web site, they will receive an automatic acknowledgment via e-mail when the U.S. Department of Education receives the application.

Doctoral Dissertation Research Abroad Program
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August 2004

Dear Applicant:

Thank you for your interest in the **Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA) Program**. Included in this booklet are the background information, instructions, and forms needed to submit a complete application package to the U.S. Department of Education. The Technical Review Form is also provided to assist students in developing the narrative portion of their applications.

The DDRA Program provides fellowships for 6-12 months of research overseas to doctoral students who are enrolled in modern foreign language or area studies programs, and who intend to pursue teaching careers.

DDRA applications must be submitted electronically through a U.S. institution of higher education. In order for institutions to apply, representatives from institutions of higher education (i.e., Project Directors) must register in the e-Application system. Project Directors who have not already registered must submit the following information, via e-mail, to ddra@ed.gov: first and last name of potential Project Director, university, and e-mail address. This information should be submitted no later than September 30, 2004.

A list of institutional DDRA Program Project Directors who have registered in e-Application in previous years is included in this application. If your institution is not listed, or the Project Director has changed, you are still welcome to apply. Please contact DDRA program officers with the above information as soon as possible.

Please review the Notice of Inviting Applications, contained in this booklet, for the instructions concerning submission of applications and our e-Application system.

Program officers are available to provide technical assistance if you have any questions on programmatic matters after reviewing the application booklet. You may address specific questions regarding the application process to Karla Ver Bryck Block (e-mail karla.verbryckblock@ed.gov or telephone 202-502-7632) or Sara Starke (e-mail sara.starke@ed.gov or telephone 202-502-7688). Please contact the e-Grants Help Desk with any technical questions you may have regarding e-Application at 1-888-336-8930 (TTY: 1-866-697-2692, local 202-401-8363).

We appreciate your interest in the DDRA Program and look forward to receiving your application.

Sincerely,

Wilbert Bryant
Deputy Assistant Secretary
for Higher Education Programs

DOCTORAL DISSERTATION RESEARCH ABROAD PROGRAM INFORMATION

SECTION A

4000-01-U

DEPARTMENT OF EDUCATION

Office of Postsecondary Education

Overview Information

Fulbright-Hays Doctoral Dissertation Research Abroad

Fellowship Program

Notice inviting applications for new awards for fiscal year
(FY) 2005.

Catalog of Federal Domestic Assistance (CFDA) Number:

84.022A

Dates:

Applications Available: August 27, 2004.

Deadline for Transmittal of Applications: October 19,
2004.

Eligible Applicants: Institutions of higher education
(IHE). As part of the application process, students submit
individual applications to the IHE. The IHE then
officially submits all eligible individual student
applications with its grant application to the Department.

Estimated Available Funds: The Administration has
requested \$4,440,379 for this program for FY 2005. The
actual level of funding, if any, depends on final
congressional action. However, we are inviting

applications to allow enough time to complete the grant process if Congress appropriates funds for this program.

Estimated Range of Fellowship Awards: \$15,000 - \$60,000.

Estimated Average Size of Fellowship Awards: \$29,603.

Estimated Number of Fellowship Awards: 150.

Note: The Department is not bound by any estimates in this notice.

Project Period: The institutional project period is 18 months beginning July 1, 2005. Students may request funding for 6-12 months.

Full Text of Announcement

I. Funding Opportunity Description

Purpose of Program: The Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program provides opportunities to graduate students to engage in full-time dissertation research abroad in modern foreign languages and area studies.

Priority: In accordance with 34 CFR 75.105(b)(2)(ii), this priority is from the regulations for this program (34 CFR 662.21(d)).

Absolute Priority: For FY 2005 this priority is an absolute priority. Under 34 CFR 75.105(c)(3) we consider only applications that meet this priority.

This priority is:

A research project that focuses on one or more of the following areas: Africa, East Asia, Southeast Asia and the Pacific Islands, South Asia, the Near East, East Central Europe and Eurasia, and the Western Hemisphere (Canada, Central and South America, Mexico and the Caribbean). Please note that applications that propose projects focused on Western Europe will not be funded.

Program Authority: 22 U.S.C. 2452(b)(6).

Applicable Regulations: (a) The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 74, 75, 77, 81, 82, 84, 85, 86, 97, 98, and 99. (b) The regulations in 34 CFR part 662.

II. Award Information

Type of Award: Discretionary grants redistributed, as fellowships to individual beneficiaries.

Estimated Available Funds: The Administration has requested \$4,440,379 for this program for FY 2005. The actual level of funding, if any, depends on final congressional action. However, we are inviting applications to allow enough time to complete the grant process if Congress appropriates funds for this program.

Estimated Range of Fellowship Awards: \$15,000 - \$60,000.

Estimated Average Size of Fellowship Awards: \$29,603.

Estimated Number of Fellowship Awards: 150.

Note: The Department is not bound by any estimates in this notice.

Project Period: The institutional project period is 18 months beginning July 1, 2005. Students may request funding for 6-12 months.

III. Eligibility Information

1. Eligible Applicants: Institutions of higher education (IHE). As part of the application process, students submit individual applications to the IHE. The IHE then officially submits all eligible individual student applications with its grant application to the Department.

2. Cost Sharing or Matching: This program does not require cost sharing or matching.

IV. Application and Submission Information

1. Address to Request Application Package: Ms. Karla Ver Bryck Block or Ms. Sara Starke, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6th floor, Washington, DC 20006-8521. Telephone: (202) 502-7632 or 7688 or by e-mail: ddra@ed.gov

If you use a telecommunications device for the deaf (TDD), you may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

Individuals with disabilities may obtain a copy of the application package in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) by contacting the program contact persons listed in this section.

2. Content and Form of Application Submission:

Requirements concerning the content of an application, together with the forms you must submit, are in the application package for this program.

Page Limit: The application narrative is where the student applicant addresses the selection criteria that reviewers use to evaluate the application. The student applicant must limit the narrative to the equivalent of 10 pages and the bibliography to the equivalent of 2 pages, using the following standards:

- A "page" is 8.5" x 11", on one side only, with 1" margins at the top, bottom, and both sides.
- Double space (no more than three lines per vertical inch) all text in the application narrative. However, you may single space all text in charts, tables, figures, graphs, titles, headings, footnotes, endnotes, quotations, bibliography, and captions.
- Use a font that is either 12-point or larger or no smaller than 10 pitch (characters per inch).

- You may use a 10-point font in charts, tables, figures, graphs, footnotes and endnotes. However, these items are considered part of the narrative and counted within the 10 page limit.

The page limit only applies to the application narrative and bibliography. However, student applicants must include their complete responses to the selection criteria in the application narrative.

We will reject your application if--

- You apply these standards and exceed the page limit; or
- You apply other standards and exceed the equivalent of the page limit.

3. Submission Dates and Times:

Applications Available: August 27, 2004.

Deadline for Transmittal of Applications: October 19, 2004.

Applications for grants under this program must be submitted electronically using the Electronic Grant Application System (e-Application) available through the Department's e-GRANTS system. For information (including dates and times) about how to submit your application electronically through the e-GRANTS system or to request a waiver of the electronic submission requirement, please

refer to Section IV. 6. Procedures for Submitting Applications in this notice.

We do not consider an application that does not comply with the deadline requirements.

4. Intergovernmental Review: This program is not subject to Executive Order 12372 and the regulations in 34 CFR part 79.

5. Funding Restrictions: We reference regulations outlining funding restrictions in the Applicable Regulations section of this notice.

6. Procedures for Submitting Applications:
We are requiring that applications for grants under this program be submitted electronically, unless the applicant IHE requests a waiver of this requirement in accordance with the instructions in this section.

a. Electronic Submission of Applications.

Applications for grants under the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program - CFDA Number 84.022A must be submitted electronically using e-Application available through the Department's e-GRANTS system. The e-GRANTS system is accessible through its portal page at: <http://e-grants.ed.gov>.

- The process for submitting applications electronically under the Fulbright-Hays Doctoral

Dissertation Research Abroad Fellowship Program has several parts. The following is a brief summary of the process; however, all applicants should review and follow the detailed description of the application process that is contained in the application package. In summary, the major parts are as follows: 1) IHEs must e-mail the following information to ddra@ed.gov: name of university, full name and e-mail address of potential project director. We recommend that applicant IHEs submit this information as soon as possible to ensure that applicant IHEs obtain access to the e-Application system well before the application deadline date. We suggest that applicant IHEs send this information no later than September 30, 2004, in order to facilitate timely submission of their applications; 2) Students complete their individual applications and submit them to their IHE's project director using e-Application; 3) Persons providing references for individual students complete and submit reference forms for the students and submit them to the IHE's project director using e-Application; and 4) The IHE's project director officially submits the IHE's application, which includes all eligible individual student applications, reference forms, and other required forms, using e-Application. Student transcripts, however, must be

mailed or hand delivered to the Department on or before the application deadline date using the applicable mail or hand delivery instructions for paper applications in this notice.

Unless a waiver of the electronic submission requirement has been requested by the applicant IHE in accordance with the procedures in this section, except for student transcripts, all portions of the application must be submitted electronically.

If the applicant IHE is unable to submit an application through the e-GRANTS system, the applicant IHE must submit a written request for a waiver of the electronic submission requirement. In its request, the applicant IHE should explain the reason or reasons that prevent it from using the Internet to submit its application. The applicant IHE should address its request to: Ms. Karla Ver Bryck Block or Ms. Sara Starke, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6th floor, Washington, DC 20006-8521. Please submit the request no later than two weeks before the application deadline date. The applicant IHE's paper application must be submitted in accordance with the mail or hand delivery instructions described in this notice.

If, within two weeks of the application deadline date, the applicant IHE is unable to submit an application electronically, it must submit a paper application in accordance with the mail or hand delivery instructions described in this notice. The paper application must include a written request for a waiver documenting the reasons that prevented the applicant IHE from using the Internet to submit its application.

When using e-Application to complete their parts of the application, individual students, persons providing references and the applicant IHE will be entering data online. Do not e-mail an electronic copy of any part of a grant application to us. The data that is entered online will be saved into a database.

If the applicant IHE participates in e-Application, please note the following:

- The applicant IHE must submit its grant application electronically through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m., Washington, DC time, on the application deadline date. The regular hours of operation of the e-Grants Web site are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday, Washington, DC time. Please note that the system

is unavailable on Sundays, and after 7:00 p.m. on Wednesdays for maintenance, Washington, DC time. Any modifications to these hours are posted on the e-Grants Web site. We strongly recommend that applicant IHEs do not wait until the application deadline date to initiate an e-Application package.

- An applicant IHE will not receive additional point value because it submits the application in electronic format, nor will we penalize the applicant IHE if it requests a waiver and submits the application in paper format because the applicant IHE was prevented from submitting the application electronically as required.

- The applicant IHE must submit all documents, except for student transcripts, electronically, including the Application for Federal Education Assistance (ED 424) and all necessary assurances and certifications.

- Student transcripts must be mailed or hand delivered to the Department on or before the application deadline date in accordance with the applicable mail or hand delivery instructions for paper applications described in this notice.

- The e-Application must comply with any page limit requirements described in this notice.

- After the individual student applicant electronically submits his/her application to his/her IHE, the student will receive an automatic acknowledgement. In addition, the applicant IHE's Project Director will receive a copy of this acknowledgement by email. After a person submits a reference electronically, he/she will receive an online confirmation. After the applicant IHE submits its application, including all eligible individual student applications, to the Department, the applicant IHE will receive an automatic acknowledgement, which will include a PR/Award number (an identifying number unique to the IHE's application).

- Within three working days after the applicant IHE submits its electronic application, it must fax a signed copy of the Application for Federal Education Assistance (ED 424) to the Application Control Center after following these steps:

1. Print ED 424 from e-Application.
2. The applicant IHE's Authorizing Representative must sign this form.
3. Place the PR/Award number in the upper right hand corner of the hard copy signature page of the ED 424. Fax the signed ED 424 to the Application Control Center at (202) 245-6272.

- We may request that the applicant IHE give us original signatures on other forms at a later date.

Application Deadline Date Extension in Case of System

Unavailability: If the applicant IHE is prevented from submitting its application on the application deadline date because the e-Application system is unavailable, we will grant the applicant IHE an extension of one business day in order to transmit its application electronically, by mail, or by hand delivery. We will grant this extension if--

1. The applicant IHE's Project Director is a registered user of e-Application and has initiated an e-Application for this competition; and

2. (a) The e-Application system is unavailable for 60 minutes or more between the hours of 8:30 a.m. and 3:30 p.m., Washington, DC time, on the application deadline date; or

- (b) The e-Application system is unavailable for any period of time during the last hour of operation (that is, for any period of time between 3:30 p.m. and 4:30 p.m., Washington, DC time) on the application deadline date.

We must acknowledge and confirm these periods of unavailability before granting the applicant IHE an extension. To request this extension or to confirm our acknowledgement of any system unavailability, the applicant

IHE may contact either (1) the person listed elsewhere in this notice under For Further Information Contact (see VII. Agency Contact) or (2) the e-GRANTS help desk at 1-888-336-8930.

Individual students, persons providing referrals and applicant IHEs may access the parts of the electronic grant application that they must complete at: <http://e-grants.ed.gov>.

b. Submission of Paper Applications by Mail.

If the applicant IHE has requested a waiver of the electronic submission requirement, it may mail (through the U.S. Postal Service or a commercial carrier) its paper application to the Department. The original and two copies of the application must be mailed on or before the application deadline date to the following address:

U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.022A)
400 Maryland Avenue, SW.
Washington, D.C. 20202

The applicant IHE must show proof of mailing consisting of one of the following:

1. A legibly dated U.S. Postal Service Postmark;
2. A legible mail receipt with the date of mailing stamped by the U.S. Postal Service;

3. A dated shipping label, invoice, or receipt from a commercial carrier; or

4. Any other proof of mailing acceptable to the U.S. Secretary of Education.

If the applicant IHE mails the application through the U.S. Postal Service, please note that we do not accept either of the following as proof of mailing:

1. A private metered postmark, or

2. A mail receipt that is not dated by the U.S. Postal Service.

If the applicant IHE's application is post marked after the application deadline date, we will notify the applicant IHE that we will not consider the application.

Note: Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, applicants should check with their local post office.

c. Submission of Paper Applications by Hand Delivery.

If the applicant IHE has requested a waiver of the electronic submission requirement, it (or a courier service) may deliver the paper application to the Department by hand. The original and two copies of the applicant IHE's application must be hand-delivered on or

before the application deadline date to the following address:

U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.022A)
550 12th Street, SW.
Room 7041, Potomac Center Plaza
Washington, D.C. 20202-4260

The Application Control Center accepts deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, D.C. time, except Saturdays, Sundays and Federal holidays. A person delivering an application must show identification to enter the building.

Note for Mail or Hand Delivery of Paper Applications: If the applicant IHE mails or hand delivers its application to the Department:

1. It must indicate on the envelope and—if not provided by the Department—in Item 4 of the Application for Federal Education Assistance (ED 424 (exp. 11/30/2004)) the CFDA number - and suffix letter, if any - of the competition under which it is submitting the application.

2. The Application Control Center will mail a Grant Application Receipt Acknowledgment to the applicant IHE. If the applicant IHE does not receive the notification of application receipt within 15 days from the mailing of its application, the applicant IHE should call the U.S.

Department of Education Application Control Center at (202) 245-6288.

V. Application Review Information

1. Selection Criteria: The selection criteria for this program are in 34 CFR 662.21.

VI. Award Administration Information

1. Award Notices: If your application is successful, we notify your U.S. Representative and U.S. Senators and send you a Grant Award Notification (GAN). We may also notify you informally.

If your application is not evaluated or not selected for funding, we notify you.

2. Administrative and National Policy Requirements: We identify administrative and national policy requirements in the application package and reference these and other requirements in the Applicable Regulations section of this notice.

We reference the regulations outlining the terms and conditions of an award in the Applicable Regulations section of this notice and include these and other specific conditions in the GAN. The GAN also incorporates your approved application as part of your binding commitments under the grant.

3. Reporting: At the end of the project period, the grantee institution must submit a final performance report, including the final reports of all of the grantee institution's fellows, and financial information, as directed by the Secretary. The grantee institution and fellows are required to use the electronic reporting system Evaluation of Exchange, Language, International and Area Studies (EELIAS) system to complete the final report.

4. Performance Measures: The following performance measure has been developed to evaluate the overall effectiveness of the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program -- The improvement of language proficiency of fellows. All grantees will be expected to provide documentation of the improved language proficiency of the fellows through the EELIAS system.

VII. Agency Contact

For Further Information Contact: Ms. Karla Ver Bryck Block or Ms. Sara Starke, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6th floor, Washington, DC 20006-8521. Telephone: (202) 502-7632 or 7688 or by e-mail: ddra@ed.gov

If you use a telecommunications device for the deaf (TDD), you may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

Individuals with disabilities may obtain this document in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) on request to the program contact persons listed in this section.

VIII. Other Information

Electronic Access to This Document: You may view this document, as well as all other documents of this Department published in the Federal Register, in text or Adobe Portable Document Format (PDF) on the Internet at the following site: www.ed.gov/news/fedregister

To use PDF you must have Adobe Acrobat Reader, which is available free at this site. If you have questions about using PDF, call the U.S. Government Printing Office (GPO), toll free, at 1-888-293-6498; or in the Washington, DC, area at (202) 512-1530.

Note: The official version of this document is the document published in the Federal Register. Free Internet access to the official edition of the Federal Register and the Code of Federal Regulations is available on GPO Access at: www.gpoaccess.gov/nara/index.html

Dated:

Sally L. Stroup,
Assistant Secretary for
Postsecondary Education.

Application Transmittal Instructions

Attention Electronic Applicants: Please note that you must adhere to the Application Procedures as described in the Closing Date Notice published in the *Federal Register*. Some programs may require electronic submission of applications, and those programs will have specific requirements and waiver instructions in the *Federal Register* notice.

Applications Submitted Electronically

Fulbright-Hays DDRA student applicants may access e-Application on the e-Grants web site and construct their applications. When student applicants submit their application via e-Application, the application IS NOT TRANSMITTED to the U.S. Department of Education; rather, it becomes available to the student applicant's university project director for review and submittal. It is the institution's project director who is responsible for transmitting all student applications to the U.S. Department of Education via e-Application by the Closing Date. Student applicants should contact their university's project director well in advance of the deadline to ensure that the project director has received all of the student's required application materials.

Project Directors must submit the grant application through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, DC time) on the application deadline date. The regular hours of operation of the e-Grants website are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, DC time). Please note that the system is unavailable on Sundays, and after 7:00 p.m. on Wednesday for maintenance (Washington, DC time). Any modifications to these hours are posted on the e-Grants Web site.

Upon successful submission of the institution's application through the Internet via the e-Grants Web site, project directors will receive an automatic e-mail acknowledgment when the U.S. Department of Education receives your application.

For technical assistance with e-Application, please contact the e-Grants Help Desk at 1-888-336-8930.

ATTENTION: For additional information on e-Grants, including the requirements for requesting a waiver, please consult the Closing Date Notice published in the Federal Register, which is included in this application package.

Applications Delivered By Mail

If you request a waiver of electronic submission from the U.S. Department of Education, and the waiver is granted, please adhere to the following instructions regarding application submittal by mail. Only use these instructions if you have been granted a waiver.

Student applicants and Project Directors may access the Fulbright-Hays DDRA application on the U.S. Department of Education's web site at: <http://www.ed.gov/programs/iegpsddrap/index.html>

Download and fully complete the required forms from the web site. Student applicants are responsible for completing their portion of the application, as well as obtaining official transcripts and letters of reference, and delivering all materials to their institution's project director well in

advance of the Closing Date. The institution's project director is responsible for completing all institutional forms, reviewing and certifying student applications, and submitting the entire application package to the U.S. Department of Education in accordance with the following instructions.

An original and two copies of an application for an award must be mailed or hand-delivered by the application deadline date, in accordance with the instructions contained in the Closing Date Notice published in the Federal Register. Unless specified otherwise in the Closing Date Notice, applications sent by mail must be addressed to:

**U.S. Department of Education
Application Control Center
Attention: CFDA 84.022A
Washington, D.C. 20202-4260**

Applicants must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service Postmark
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier
- (4) Any other proof of mailing acceptable to the U.S. Secretary of Education

If an application is sent through the U.S. Postal Service, the Secretary does not accept either of the following as proof of mailing:

- (1) A private metered postmark, or
- (2) A mail receipt that is not dated by the U.S. Postal Service

Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, you should check with your local post office.

If you send your application by mail or if you or your courier deliver it by hand, the Application Control Center will mail a Grant Application Receipt Acknowledgment to you. If you do not receive the notification of application receipt within 15 days from the mailing of the application, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.

You must indicate on the envelope and in Item 4 of the Application for Federal Education Assistance (ED 424) the CFDA number – and suffix letter, if any – of the competition under which you are submitting your application.

If your application is late, you will be notified that your application will not be considered.

Applications Delivered by Hand/Courier Service

An application that is hand-delivered must be taken to:

**U.S. Department of Education
Application Control Center
Attention: CFDA 84.022
550 12th Street, SW
PCP – Room 7041
Washington, D.C. 20202-4260**

The Application Control Center accepts deliveries daily between 8:00 a.m. and 4:30 p.m. (Washington, D.C. time), except Saturdays, Sundays and Federal holidays.

A person delivering an application must show identification to enter the building.

Failure to meet the deadline published in the Federal Register will mean rejection of the application without consideration. There is no appeal of this requirement.

**PART 662—FULBRIGHT-HAYS DOCTORAL
DISSERTATION RESEARCH
ABROAD FELLOWSHIP PROGRAM
Subpart A—General**

Sec.

662.1 What is the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program?

662.2 Who is eligible to receive an institutional grant under this program?

662.3 Who is eligible to receive a fellowship under this program?

662.4 What is the amount of a fellowship?

662.5 What is the duration of a fellowship?

662.6 What regulations apply to this program?

662.7 What definitions apply to this program?

Subpart B—Applications

662.10 How does an individual apply for a fellowship?

662.11 What is the role of the institution in the application process?

Subpart C—Selection of Fellows

662.20 How is a Fulbright-Hays Doctoral Dissertation Research Abroad Fellow selected?

662.21 What criteria does the Secretary use to evaluate an application for a fellowship?

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Subpart E—Post-award Requirements for Fellows

662.41 What are a fellow's responsibilities after the award of a fellowship?

662.42 How may a fellowship be revoked?

AUTHORITY: Section 102(b)(6) of the Mutual Educational and Cultural Exchange Act of 1961 (Fulbright-Hays Act), 22 U.S.C. 2452(b)(6), unless otherwise noted.

SOURCE: 63 FR 46361, unless otherwise noted.

Subpart A—General

§ 662.1 What is the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program?

(a) The Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing opportunities for scholars to conduct research abroad.

(b) Under the program, the Secretary awards fellowships, through institutions of higher education, to doctoral candidates who propose to conduct dissertation research abroad in modern foreign languages and area studies.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.2 Who is eligible to receive an institutional grant under this program?

An institution of higher education is eligible to receive an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

§ 662.3 Who is eligible to receive a fellowship under this program?

An individual is eligible to receive a fellowship if the individual—

(a)(1) Is a citizen or national of the United States; or

(2) Is a permanent resident of the United States;

(b)(1) Is a graduate student in good standing at an institution of higher education; and

(2) When the fellowship period begins, is admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;

(c) Is planning a teaching career in the United States upon completion of his or her doctoral program; and

(d) Possesses sufficient foreign language skills to carry out the dissertation research project.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

§ 662.4 What is the amount of a fellowship?

(a) The Secretary pays—

(1) Travel expenses to and from the residence of the fellow and the country or countries of research;

(2) A maintenance stipend for the fellow and his or her dependents related to cost of living in the host country or countries;

(3) An allowance for research-related expenses overseas, such as books, copying, tuition and affiliation fees, local travel, and other incidental expenses; and

(4) Health and accident insurance premiums.

(b) In addition, the Secretary may pay—

(1) Emergency medical expenses not covered by health and accident insurance; and

(2) The costs of preparing and transporting the remains of a fellow or dependent who dies during the term of the fellowship to his or her former home.

(c) The Secretary announces the amount of benefits expected to be available in an application notice published in the FEDERAL REGISTER.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e) (1) and (2))

§ 662.5 What is the duration of a fellowship?

(a) A fellowship is for a period of not fewer than six nor more than twelve months.

(b) A fellowship may not be renewed.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.6 What regulations apply to this program?

The following regulations apply to this program:

(a) The regulations in this part 662; and

(b) The Education Department General Administrative Regulations (EDGAR) (34 CFR parts 74, 75, 77, 81, 82, 85, and 86).

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.7 What definitions apply to this program?

(a) Definitions of the following terms as used in this part are contained in 34 CFR part 77:

Applicant

Application

Award

EDGAR

Fiscal year

Grant

Secretary

(b) The definition of *institution of higher education* as used in this part is contained in 34 CFR 600.4.

(c) The following definitions of other terms used in this part apply to this program:

Area studies means a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Binational commission means an educational and cultural commission established, through an agreement between the United States and either a foreign government or an international organization, to carry out functions in connection with the program covered by this part.

Dependent means any of the following individuals who accompany the recipient of a fellowship under this program to his or her training site for the entire fellowship period if the individual receives more than 50 percent of his or her support from the recipient during the fellowship period:

(1) The recipient's spouse.

(2) The recipient's or spouse's children who are unmarried and under age 21.

J. William Fulbright Foreign Scholarship Board means the presidentially-appointed board that is responsible for supervision of the program covered by this part.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

Subpart B—Applications

§ 662.10 How does an individual apply for a fellowship?

(a) An individual applies for a fellowship by submitting an application to the Secretary through the institution of higher education in which the individual is enrolled.

(b) The applicant shall provide sufficient information concerning his or her personal and academic background and proposed research project to enable the Secretary to determine whether the applicant

—
(1) Is eligible to receive a fellowship under § 662.3; and

(2) Should be selected to receive a fellowship under subparts C and D of this part.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.11 What is the role of the institution in the application process?

An institution of higher education that participates in this program is responsible for—

(a) Making fellowship application materials available to its students;

(b) Accepting and screening applications in accordance with its own technical and academic criteria; and

(c) Forwarding screened applications to the Secretary and requesting an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

Subpart C—Selection of Fellows

§ 662.20 How is a Fulbright-Hays Doctoral Dissertation Research Abroad Fellow selected?

(a) The Secretary considers applications for fellowships under this program that have been screened and submitted by eligible institutions. The Secretary evaluates these applications on the basis of the criteria in § 662.21.

(b) The Secretary does not consider applications to carry out research in a country in which the United States has no diplomatic representation.

(c) In evaluating applications, the Secretary obtains the advice of panels of United States academic specialists in modern foreign languages and area studies.

(d) The Secretary gives preference to applicants who have served in the

armed services of the United States if their applications are equivalent to those of other applicants on the basis of the criteria in § 662.21.

(e) The Secretary considers information on budget, political sensitivity, and feasibility from binational commissions or United States diplomatic missions, or both, in the proposed country or countries of research.

(f) The Secretary presents recommendations for recipients of fellowships to the J. William Fulbright Foreign Scholarship Board, which reviews the recommendations and approves recipients. (Authority: 22 U.S.C. 2452(b)(6), 2456)

§ 662.21 What criteria does the Secretary use to evaluate an application for a fellowship?

(a) *General.* (1) The Secretary uses the criteria in this section to evaluate an application for a fellowship.

(2) The maximum score for all of the criteria is 100 points. However, if priority criteria described in paragraph

(c) of this section are used, the maximum score is 110 points.

(3) The maximum score for each criterion is shown in parentheses with the criterion.

(b) *Quality of proposed project.* (60 points) The Secretary reviews each application to determine the quality of the research project proposed by the applicant. The Secretary considers—

(1) The statement of the major hypotheses to be tested or questions to be examined, and the description and justification of the research methods to be used;

(2) The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline;

(3) The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries;

(4) The justification for overseas field research and preparations to establish appropriate and sufficient research contacts and affiliations abroad;

(5) The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries; and

(6) The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field.

(c) *Qualifications of the applicant.* (40 points) The Secretary reviews each application to determine the qualifications of the applicant. The Secretary considers—

(1) The overall strength of the applicant's graduate academic record; (10)

(2) The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project; (10)

(3) The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers; (15) and

(4) The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experience, or both. (5)

(d) *Priorities.* (10 points) (1) The Secretary determines the extent to which the application responds to any priority that the Secretary establishes for the selection of fellows in any fiscal year. The Secretary announces any priorities in an application notice published in the FEDERAL REGISTER.

(2) Priorities may relate to certain world areas, countries, academic disciplines, languages, topics, or combinations of any of these categories. For example, the Secretary may establish a priority for—

(i) A specific geographic area or country, such as the Caribbean or Poland;

(ii) An academic discipline, such as economics or political science;

(iii) A language, such as Tajik or Indonesian; or

(iv) A topic, such as public health issues or the environment.

(Approved by the Office of Management and Budget under control number 1840-0005)

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(2))

§ 662.22 How does the J. William Fulbright Foreign Scholarship Board select fellows?

(a) The J. William Fulbright Foreign Scholarship Board selects fellows on the basis of the Secretary's recommendations

and the information described in § 662.20(e) from binational commissions or United States diplomatic missions.

(b) No applicant for a fellowship may be awarded more than one graduate fellowship under the Fulbright-Hays Act from appropriations for a given fiscal year.

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(1))

Subpart D—Post-award

Requirements for Institutions

§ 662.30 What are an institution's responsibilities after the award of a grant?

(a) An institution to which the Secretary awards a grant under this part is responsible for administering the grant in accordance with the regulations described in § 662.6.

(b) The institution is responsible for processing individual applications for fellowships in accordance with procedures described in § 662.11.

(c) The institution is responsible for disbursing funds in accordance with procedures described in § 662.4.

(d) The Secretary awards the institution an administrative allowance of \$100 for each fellowship listed in the grant award document.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

Subpart E—Post-award

Requirements for Fellows

§ 662.41 What are a fellow's responsibilities after the award of a fellowship?

As a condition of retaining a fellowship, a fellow shall—

(a) Maintain satisfactory progress in the conduct of his or her research;

(b) Devote full time to research on the approved topic;

(c) Not engage in unauthorized income-producing activities during the period of the fellowship; and

(d) Remain a student in good standing with the grantee institution during the period of the fellowship.

(Authority: 22 U.S.C. 2452(b)(6))

§ 662.42 How may a fellowship be revoked?

(a) The fellowship may be revoked only by the J. William Fulbright Foreign Scholarship Board upon the recommendation of the Secretary.

(b) The Secretary may recommend a revocation of a fellowship on the basis of—

(1) The fellow's failure to meet any of the conditions in § 662.41; or

(2) Any violation of the standards of conduct adopted by the J. William Fulbright Foreign Scholarship Board.

(Authority: 22 U.S.C. 2452(b)(6), 2456, and Policy Statements of the J. William Fulbright Foreign Scholarship Board, 1990)

INSTRUCTIONS AND FORMS FOR THE APPLYING COLLEGE OR UNIVERSITY

SECTION B

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1840-0005**. The time required to complete this information collection is estimated to average 30 hours for the student respondent and 25 hours for the project director per response, including time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimates or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: DDRA Program, IEPS/OPE, U.S. Department of Education, 400 Maryland Avenue, S.W., (1990 K Street, N.W. 6th Floor) Washington, DC 20202-4651.

Guidelines for Applicant Institutions

There are two parts to this application. Section B contains information and forms for the institution of higher education (institution), and Section C contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the U.S. Department of Education's (US/ED) e-Application system. This system may be accessed at <http://e-grants.ed.gov>. Both the student and the institution must complete their portions of the application correctly and submit via e-Application. Students and Project Directors should read through the following guidelines and the information in this application package very carefully, especially the Closing Date Notice, and follow the instructions in order to submit a timely and complete application to US/ED.

The institution must appoint a Project Director. The Project Director is the individual at the university who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This individual is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

Responsibilities of the Institution's Project Director

The Project Director at the applying college or university is responsible for:

- a) Registering as the Project Director for his/her university in the e-Application system. **In order to obtain a password and login information, he/she must first send his/her contact information to ED staff by the date specified in the Closing Date Notice. If he/she fails to do this, he/she may not be able to access e-Application and will not be able to transmit his/her institution's application package.**
- b) Screening individual student applications in accordance with the institution's own technical and academic criteria and the program's eligibility requirements.
- c) Transmitting in a single submission, all recommended individual Doctoral Dissertation Research Abroad applications, including the *Application for Federal Education Assistance* (ED 424), the *Assurances -- Non-Construction Programs* (ED Form 424B) and the *Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements* to the U.S. Department of Education in accordance with the guidelines published in the Closing Date Notice for new awards and contained in the transmittal instructions on page 4.
- d) Collecting student transcripts and mailing them to US/ED postmarked no later than the Closing Date.
- e) Announcing the preliminary results of the competition to individual applicants (i.e., candidate status, alternate status, non-selection). An executed copy of the Grant Award Notification between the U.S. Department of Education (ED) and the higher education institution listing fellowship holders and award benefits will constitute the official announcement of the award. The announcement will be made between April and June.
- f) Administering the grant and disbursing funds.

Supplemental Instructions for the Application for Federal Education Assistance (ED 424)

The Federal forms that accompany this electronic submission MUST be filled out on paper and faxed to ED. Within 3 business days of the closing date, please print and complete the forms listed below, sign them, and fax them to US/ED's Application Control Center at (202) 245-6272.

The instructions for the items given below are to be used in conjunction with the general instructions contained in this application packet.

- Item 1.** Enter the name of your college or university and the complete mailing address.
- Item 2.** Provide the institution's Data Universal Numbering System (D-U-N-S) number. You can obtain your D-U-N-S number at no charge by calling 1-800-333-0505 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL:
<http://www.dnb.com/dunsno/dunsno.htm>.
- Item 3.** Enter the tax identification number as assigned by the Internal Revenue Service.
- Item 4.** Enter 022A in the boxes.
- Item 5.** The project director should be the higher education institution's representative who will be responsible for the daily administration of the program while the researcher is overseas. Enter mailing address, telephone number and e-mail address of the project director.
- Item 6-8.** Self-explanatory
- Item 9.** Check the Non-Construction box under Application.
- Item 10.** Check "No" and check "Program is not covered by E.O. 12372".
- Item 11.** Start date is 7/1/2005 and end date is 12/31/2006.
- Item 12.** See instructions on page B 4.
- Item 13.** Enter Fulbright-Hays Doctoral Dissertation Research Abroad Program.
- Item 14.** (a)(g) The estimated funding equals the sum of the total amounts requested by all individual student applicants. For (b)(c)(d)(e)(f), enter "\$0.00".
- Item 15.** Self-explanatory
- Item 16.** This item will populate automatically when student applicants submit their applications in e-Application. To view a student's application, click on that student's name.

Assurances -- Non-Construction Programs (ED 424B)

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424.

Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (ED Form 80-0013)

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions (ED Form 80-0014)

One copy of this form must be signed and dated by each individual listed on Item 16 of ED 424 and retained in the files of the institutional contact person.

Disclosure of Lobbying Activities (SF-LLL)

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424, if applicable.

A complete institutional application to the Doctoral Dissertation Research Abroad Program is the sum of all completed student applications, plus the Application for Federal Education Assistance (ED 424), the *Assurances -- Non-Construction Programs (ED 424B)*; *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements*; and *Disclosure of Lobbying Activities* (if applicable). University Project Directors must submit the application to the U.S. Department of Education via e-Application, in accordance with the guidelines published in the Closing Date Notice. University Project Directors must mail transcripts separately to: Karla Ver Bryck Block and Sara Starke, IEPS, 1990 K St., N.W., 6th floor, Washington, DC 20006-8521. Transcripts must be postmarked by the deadline date. **Failure to meet the deadline published in the *Federal Register* will mean rejection of the application without consideration. There is no appeal of this requirement.**

Frequently Asked Questions for Project Directors

Q. *How does the Project Director register in the e-Application system?*

A. The registration process for the Project Director involves two (2) steps. The Project Director must first request access to the DDRA Project Director screens from US/ED program officers. The Project Director must submit the following information to program officers by the date specified in the published Closing Date Notice: name, institution, and e-mail address. Once US/ED program officers inform the Project Director that access has been granted, the Project Director can register in the e-Application system. Obtaining access to the system and registering in the e-Application system are 2 separate steps.

Q. *How many sections are there to the application, and who fills out what section?*

A. There are two major sections to the e-application – the individual student applicant's section and the Project Director's section. Upon completion of the individual component of the application, the student submits all portions of the application (narrative, cv, individual budget, notifications to his/her references, etc.) to the Project Director. The Project Director is responsible for reviewing all individual student applications of his/her institution and submitting them in a single submission, along with the required institutional components, to the US/ED. Only the Project Director can submit an application to US/ED.

Q. *When the Project Director submits the e-application, where does it go?*

A. After the Project Director hits the submit button, the entire application (both the individual and institutional components) is sent electronically to US/ED. The Project Director will receive a confirmation e-mail that states: "Your application for Fulbright Hays Doctoral Dissertation Research Abroad Program, CFDA 84.022A, was received on XX (the date) at XX (the time submitted) Washington, D.C., time. This message will include the application's identifier number (P022A0500XX).

Q. *When does the Project Director hit the submit button?*

A. The Project Director hits the submit button BEFORE 4:30 pm Washington, D.C., time on the published closing date, and after: 1) All institutional and individual components of each individual student applicant, including graduate and foreign language references are submitted; 2) The Project Director has reviewed all individual applications; 3) The Project Director has approved each individual application by checking the box next to the applicant's name on "item 16" on Application for Federal Education Assistance (ED 424).

Q. *How does the Project Director review and approve the student applications for submission to US/ED?*

A. The Project Director is able to review only applications that have been submitted to him/her by individual student applicants enrolled at his/her institution. The Project Director should consult "Item 16" on Application for Federal Education Assistance (ED 424) to see which students have submitted applications. To review an individual application, the Project Director should click on the student's name. This will link the Project Director to that individual's application. After the review of all individual applications has been completed, the Project Director indicates his/her approval of each application by clicking the acceptance box next to each name. Only Project Director-approved applications are included in the institutional submission to US/ED.

Q. *Whom should the Project Director contact in the event of technical problems with e-application (e.g., problems pulling up a form)?*

A. If the Project Director experiences any technical difficulties, the Project Director should contact the e-Application Help Desk at 1-888-336-8930 (TTY: 1-866-697-2696, local 202-401-8363) Monday-Friday from 8:00 a.m. to 6:00 p.m. Washington DC time.

Q. *If the Project Director has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?*

A. If the Project Director has program specific questions, the Project Director should contact either Ms. Karla Ver Bryck Block at (202) 502-7632; karla.verbryckblock@ed.gov or Ms. Sara Starke at (202) 502-7688; sara.starke@ed.gov.

Q. *How are the student's Graduate and Language Reference Forms submitted?*

A. The student applicant will submit, via the e-Application system, the referees' names and e-mail addresses. The referees will then receive e-mails, which are automatically generated from the e-Application system, with

directions for completing and returning the reference forms. The e-mails will contain links to the forms and Personal Identify Numbers (PINs) for the referees. The references must click on the links and provide the PINs in order to be linked to the student's reference forms. Once the forms are completed, the referees click the submit buttons. After the referees hit the submit buttons, the forms have been submitted to the Project Director. Both the student and the Project Director can monitor the submission of, but cannot review, the reference forms by checking the icon next to the reference forms. An icon for a submitted form is a blank piece of paper with a check mark on it. Reference forms must be submitted before the Project Director submits the application to US/ED. We suggest that the Project Director set internal deadlines for the submission of references.

Q. Can the Project Director set his/her own institutional deadline so that he/she can meet the closing date published in the Federal Register?

A. Yes! The Project Director should set an institutional deadline for students and references so that he/she will have ample time to review the individual application material, solve technical problems and submit a complete institutional application in a timely fashion as specified in the Federal Register.

Q. If a Project Director has access to the DDRA Program screens, does the Project Director also have access to the Faculty Research Abroad (FRA) Program Screens?

A. No! Each program is separate and distinct in e-Application. The Project Director must register in each program separately in accordance with the instructions outlined in the Closing Date Notice published in the Federal Register. IEPS strongly suggests that potential Project Directors register in the e-Application system as soon as possible!

Q. What signatures are required for the e-Application?

A. The Project Director is responsible for submitting all documents electronically, including the Application for Federal Assistance (ED 424), and all necessary assurances and certifications. Within three days after submitting the electronic application, the Project Director MUST fax a signed copy of ED 424 to the Application Control Center, after obtaining the institution's Authorizing Representative's signature. We ask that Project Directors please place the application's identifier number (P022A0500XX) in the upper right hand corner of the hard copy signature page of the ED 424. US/ED may request original signatures on other forms at a later date.

Q. What other materials is the Project Director responsible for transmitting?

A. Students are responsible for obtaining an official copy of their graduate transcripts, and any Letters of Affiliation that cannot be sent via e-Application, and submitting these to the Project Director. The Project Director must collect transcripts (and Letters of Affiliation, if applicable) from all of their institution's student applicants, and mail them to US/ED, postmarked by the Closing Date.

Q. When will the Project Director be notified as to the status of the student applicants?

A. The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Regret letters are sent to the Project Director usually in February or March. Candidate status is announced usually in April and as late as September. It is the responsibility of the institution to inform students of their status. US/ED does not inform students directly. Awards are issued between May and September.

Q. If an institution is awarded a DDRA grant, how will the Project Director know how to proceed?

A. If an institution receives a grant, the Project Director will receive a handbook with instructions on how to administer the grant.

Application for Federal Education Assistance (ED 424)



U.S. Department of Education

Form Approved
OMB No. 1875-0106
Exp. 11/30/2004

Applicant Information

1. Name and Address

Legal Name: _____

Address: _____

Organizational Unit

City _____ State _____ County _____ ZIP Code + 4 _____

2. Applicant's D-U-N-S Number |____| |____| |____| |____| |____| |____| |____| |____| |____|

6. Novice Applicant ☐ Yes ☐ No

3. Applicant's T-I-N |____| |____| - |____| |____| |____| |____| |____| |____|

7. Is the applicant delinquent on any Federal debt? ☐ Yes ☐ No
(If "Yes," attach an explanation.)

4. Catalog of Federal Domestic Assistance #: 84. _____

Title: _____

8. Type of Applicant (Enter appropriate letter in the box.) |____|

5. Project Director: _____

Address: _____

A - State
B - Local
C - Special District
D - Indian Tribe
E - Individual
F - Independent School District
G - Public College or University
H - Private, Non-profit College or University
I - Non-profit Organization
J - Private, Profit-Making Organization

K - Other (Specify): _____

City _____ State _____ Zip code + 4 _____
Tel. #: () _____ - _____ Fax #: () _____ - _____

E-Mail Address: _____

Application Information

9. Type of Submission:

-PreApplication -Application
☐ Construction ☐ Construction
☐ Non-Construction ☐ Non-Construction

10. Is application subject to review by Executive Order 12372 process?

☐ Yes (Date made available to the Executive Order 12372
process for review): ____/____/_____
☐ No (If "No," check appropriate box below.)
☐ Program is not covered by E.O. 12372.
☐ Program has not been selected by State for review.

12. Are any research activities involving human subjects planned at any time during the proposed project period?

☐ Yes (Go to 12a.) ☐ No (Go to item 13.)

12a. Are all the research activities proposed designated to be exempt from the regulations?

☐ Yes (Provide Exemption(s) #): _____
☐ No (Provide Assurance #): _____

11. Proposed Project Dates: ____/____/____ - ____/____/____

Start Date: _____ End Date: _____

13. Descriptive Title of Applicant's Project:

Estimated Funding

14a. Federal \$ _____ .00
b. Applicant \$ _____ .00
c. State \$ _____ .00
d. Local \$ _____ .00
e. Other \$ _____ .00
f. Program Income \$ _____ .00
g. TOTAL \$ _____ .00

Authorized Representative Information

15. To the best of my knowledge and belief, all data in this preapplication/application are true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

a. Authorized Representative (Please type or print name clearly.)

b. Title: _____

c. Tel. #: () _____ - _____ Fax #: () _____ - _____

d. E-Mail Address: _____

e. Signature of Authorized Representative _____ Date: ____/____/____

ITEM 16

<u>Names of Individual Applicants</u>	<u>Disciplines</u>	<u>Country(ies) of Research</u>	<u>Amounts Requested</u>
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Instructions for Form ED 424

1. Legal Name and Address. Enter the legal name of applicant and the name of the primary organizational unit which will undertake the assistance activity.

2. D-U-N-S Number. Enter the applicant's D-U-N-S Number. If your organization does not have a D-U-N-S Number, you can obtain the number by calling 1-800-333-0505 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL: <http://www.dnb.com>.

3. Tax Identification Number. Enter the taxpayer's identification number as assigned by the Internal Revenue Service.

4. Catalog of Federal Domestic Assistance (CFDA) Number. Enter the CFDA number and title of the program under which assistance is requested. The CFDA number can be found in the federal register notice and the application package.

Project Director. Name, address, telephone and fax numbers, and e-mail address of the person to be contacted on matters involving this application.

Novice Applicant. Check **"Yes"** or **"No"** only if assistance is being requested under a program that gives special consideration to novice applicants. Otherwise, **leave blank**.

Check **"Yes"** if you meet the requirements for novice applicants specified in the regulations in 34 CFR 75.225 and included on the attached page entitled "Definitions for Form ED 424." By checking "Yes" the applicant certifies that it meets these novice applicant requirements. Check **"No"** if you do not meet the requirements for novice applicants.

Federal Debt Delinquency. Check **"Yes"** if the applicant's organization is delinquent on any Federal debt. (This question refers to the applicant's organization and not to the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.) Otherwise, check **"No."**

Type of Applicant. Enter the appropriate letter in the box provided.

Type of Submission. See "Definitions for Form ED 424" attached.

10. Executive Order 12372. See "Definitions for Form ED 424" attached. Check **"Yes"** if the application is subject to review by E.O. 12372. Also, please enter the month, day, and four (4) digit year (e.g., 12/12/2001). Otherwise, check **"No."**

11. Proposed Project Dates. Please enter the month, day, and four (4) digit year (e.g., 12/12/2001).

12. Human Subjects Research. (See I.A. "Definitions" in attached page entitled "Definitions for Form ED 424.")

If Not Human Subjects Research. Check **"No"** if research activities involving human subjects are not planned at any time during the proposed project period. The remaining parts of Item 12 are then not applicable.

If Human Subjects Research. Check **"Yes"** if research activities involving human subjects are planned at any time

during the proposed project period, either at the applicant organization or at any other performance site or collaborating institution. Check **"Yes"** even if the research is exempt from the regulations for the protection of human subjects. (See I.B. "Exemptions" in attached page entitled "Definitions for Form ED 424.")

12a. If Human Subjects Research is Exempt from the Human Subjects Regulations. Check **"Yes"** if all the research activities proposed are designated to be exempt from the regulations. Insert the exemption number(s) corresponding to one or more of the six exemption categories listed in I.B. "Exemptions." In addition, follow the instructions in II.A. "Exempt Research Narrative" in the attached page entitled "Definitions for Form ED 424." Insert this narrative immediately following the ED 424 face page.

12a. If Human Subjects Research is Not Exempt from Human Subjects Regulations. Check **"No"** if some or all of the planned research activities are covered (not exempt). In addition, follow the instructions in II.B. "Nonexempt Research Narrative" in the page entitled "Definitions for Form ED 424." Insert this narrative immediately following the ED 424 face page.

12a. Human Subjects Assurance Number. If the applicant has an approved Federal Wide (FWA) or Multiple Project Assurance (MPA) with the Office for Human Research Protections (OHRP), U.S. Department of Health and Human Services, that covers the specific activity, insert the number in the space provided. If the applicant does not have an approved assurance on file with OHRP, enter "None." In this case, the applicant, by signature on the face page, is declaring that it will comply with 34 CFR 97 and proceed to obtain the human subjects assurance upon request by the designated ED official. If the application is recommended/selected for funding, the designated ED official will request that the applicant obtain the assurance within 30 days after the specific formal request.

Note about Institutional Review Board Approval. ED does not require certification of Institutional Review Board approval with the application. However, if an application that involves non-exempt human subjects research is recommended/selected for funding, the designated ED official will request that the applicant obtain and send the certification to ED within 30 days after the formal request.

13. Project Title. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.

14. Estimated Funding. Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate **only** the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 14.

15. Certification. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. Be sure

to enter the telephone and fax number and e-mail address of the authorized representative. Also, in item 15e, please enter

the month, day, and four (4) digit year (e.g., 12/12/2001) in the date signed field.

PAPERWORK BURDEN STATEMENT. ACCORDING TO THE PAPERWORK REDUCTION ACT OF 1995, NO PERSONS ARE REQUIRED TO RESPOND TO A COLLECTION OF INFORMATION UNLESS SUCH COLLECTION DISPLAYS A VALID OMB CONTROL NUMBER. THE VALID OMB CONTROL NUMBER FOR THIS INFORMATION COLLECTION IS 1875-0106. THE TIME REQUIRED TO COMPLETE THIS INFORMATION COLLECTION IS ESTIMATED TO AVERAGE BETWEEN 15 AND 45 MINUTES PER RESPONSE, INCLUDING THE TIME TO REVIEW INSTRUCTIONS, SEARCH EXISTING DATA RESOURCES, GATHER THE DATA NEEDED, AND COMPLETE AND REVIEW THE INFORMATION COLLECTION. IF YOU HAVE ANY COMMENTS CONCERNING THE ACCURACY OF THE ESTIMATE(S) OR SUGGESTIONS FOR IMPROVING THIS FORM, PLEASE WRITE TO: U.S. DEPARTMENT OF EDUCATION, WASHINGTON, D.C. 20202-4651. IF YOU HAVE COMMENTS OR CONCERNS REGARDING THE STATUS OF YOUR INDIVIDUAL SUBMISSION OF THIS FORM WRITE DIRECTLY TO: JOYCE I. MAYS, APPLICATION CONTROL CENTER, U.S. DEPARTMENT OF EDUCATION, 7TH AND D STREETS, S.W. ROB-3, ROOM 3633, WASHINGTON, D.C. 20202-4725

Definitions for Form ED 424

Novice Applicant (See 34 CFR 75.225). For discretionary grant programs under which the Secretary gives special consideration to novice applications, a novice applicant means any applicant for a grant from ED that—

Has never received a grant or subgrant under the program from which it seeks funding;

Has never been a member of a group application, submitted in accordance with 34 CFR 75.127-75.129, that received a grant under the program from which it seeks funding; and

Has not had an active discretionary grant from the Federal government in the five years before the deadline date for applications under the program. For the purposes of this requirement, a grant is active until the end of the grant's project or funding period, including any extensions of those periods that extend the grantee's authority to obligate funds.

In the case of a group application submitted in accordance with 34 CFR 75.127-75.129, a group includes only parties that meet the requirements listed above.

Type of Submission. "Construction" includes construction of new buildings and acquisition, expansion, remodeling, and alteration of existing buildings, and initial equipment of any such buildings, or any combination of such activities (including architects' fees and the cost of acquisition of land). "Construction" also includes remodeling to meet standards, remodeling designed to conserve energy, renovation or remodeling to accommodate new technologies, and the purchase of existing historic buildings for conversion to public libraries. For the purposes of this paragraph, the term "equipment" includes machinery, utilities, and built-in equipment and any necessary enclosures or structures to house them; and such term includes all other items necessary for the functioning of a particular facility as a facility for the provision of library services.

Executive Order 12372. The purpose of Executive Order 12372 is to foster an intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The application notice, as published in the Federal Register, informs the applicant as to whether the program is subject to the requirements of E.O. 12372. In addition, the application package contains information on the State Single Point of Contact. An applicant is still eligible to apply for a grant or grants even if its respective State, Territory, Commonwealth, etc. does not have a State Single Point of Contact. For additional information on E.O. 12372 go to <http://www.cfda.gov/public/eo12372.htm>.

PROTECTION OF HUMAN SUBJECTS IN RESEARCH

I. Definitions and Exemptions

A. Definitions.

A RESEARCH ACTIVITY INVOLVES HUMAN SUBJECTS IF THE ACTIVITY IS RESEARCH, AS DEFINED IN THE DEPARTMENT'S REGULATIONS, AND THE RESEARCH ACTIVITY WILL INVOLVE USE OF HUMAN SUBJECTS, AS DEFINED IN THE REGULATIONS.

—Research

The ED Regulations for the Protection of Human Subjects, Title 34, Code of Federal Regulations, Part 97, define research as "a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge." *If an activity follows a deliberate plan whose purpose is to develop or contribute to generalizable knowledge it is research.* Activities which meet this definition constitute research whether or not they are conducted or supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

—Human Subject

The regulations define human subject as “a living individual about whom an investigator (whether professional or student) conducting research obtains (1) data through intervention or interaction with the individual, or (2) identifiable private information.” *(1) If an activity involves obtaining information about a living person by manipulating that person or that person’s environment, as might occur when a new instructional technique is tested, or by communicating or interacting with the individual, as occurs with surveys and interviews, the definition of human subject is met. (2) If an activity involves obtaining private information about a living person in such a way that the information can be linked to that individual (the identity of the subject is or may be readily determined by the investigator or associated with the information), the definition of human subject is met.* [Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public (for example, a school health record).]

B. Exemptions.

Research activities in which the **only** involvement of human subjects will be in one or more of the following six categories of **exemptions** are not covered by the regulations:

(1) Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as (a) research on regular and special education instructional strategies, or (b) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.

(2) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (a) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (b) any disclosure of the human subjects’ responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects’ financial standing, employability, or reputation. ***If the subjects are children, exemption 2 applies only to research involving educational tests and observations of public behavior when the investigator(s) do not participate in the activities being observed. Exemption 2 does not apply if children are surveyed or interviewed or if the research involves observation of public behavior and the investigator(s) participate in the activities being observed.*** [Children are defined as persons who have not attained the legal age for consent to treatments or procedures involved in the research, under the applicable law or jurisdiction in which the research will be conducted.]

(3) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior that is not exempt under section (2) above, if the human subjects are elected or appointed public officials or candidates for public office; or federal statute(s) require(s) without exception that the confidentiality of the personally identifiable information will be maintained throughout the research and thereafter.

(4) Research involving the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens, if these sources are publicly available or if the information is recorded by the investigator in a manner that subjects cannot be identified, directly or through identifiers linked to the subjects.

(5) Research and demonstration projects which are conducted by or subject to the approval of department or agency heads, and which are designed to study, evaluate, or otherwise examine: (a) public benefit or service programs; (b) procedures for obtaining benefits or services under those programs; (c) possible changes in or alternatives to those programs or procedures; or (d) possible changes in methods or levels of payment for benefits or services under those programs.

(6) Taste and food quality evaluation and consumer acceptance studies, (a) if wholesome foods without additives are consumed or (b) if a food is consumed that contains a food ingredient at or below the level and for a use found to be safe, or agricultural chemical or environmental contaminant at or below the level found to be safe, by the Food and Drug Administration or approved by the Environmental Protection Agency or the Food Safety and Inspection Service of the U.S. Department of Agriculture.

II. Instructions for Exempt and Nonexempt Human Subjects Research Narratives

If the applicant marked “Yes” for Item 12 on the ED 424, the applicant must provide a human subjects “exempt research” or “nonexempt research” narrative and insert it immediately following the ED 424 face page.

A. Exempt Research Narrative.

If you marked “Yes” for item 12 a. and designated exemption numbers(s), provide the “exempt research” narrative. The narrative must contain sufficient information about the involvement of human subjects in the proposed research to allow a determination by ED that the designated exemption(s) are appropriate. The narrative must be succinct.

B. Nonexempt Research Narrative.

If you marked “No” for item 12 a. you must provide the “nonexempt research” narrative. The narrative must address the following seven points. Although no specific page limitation applies to this section of the application, be succinct.

(1) **Human Subjects Involvement and Characteristics:** Provide a detailed description of the proposed involvement of human subjects. Describe the characteristics of the subject population, including their anticipated number, age range, and health status. Identify the criteria for inclusion or exclusion of any subpopulation. Explain the rationale for the involvement of special classes of subjects, such as children, children with disabilities, adults with disabilities, persons with mental disabilities, pregnant women, prisoners, institutionalized individuals, or others who are likely to be vulnerable

(2) **Sources of Materials:** Identify the sources of research material obtained from individually identifiable living human subjects in the form of specimens, records, or data. Indicate whether the material or data will be obtained specifically for research purposes or whether use will be made of existing specimens, records, or data.

(3) **Recruitment and Informed Consent:** Describe plans for the recruitment of subjects and the consent procedures to be followed. Include the circumstances under which consent will be sought and obtained, who will seek it, the nature of the information to be provided to prospective subjects, and the method of documenting consent. State if the Institutional Review Board (IRB) has authorized a modification or waiver of the elements of consent or the requirement for documentation of consent.

(4) **Potential Risks:** Describe potential risks (physical, psychological, social, legal, or other) and assess their likelihood and seriousness. Where appropriate, describe alternative treatments and procedures that might be advantageous to the subjects.

(5) **Protection Against Risk:** Describe the procedures for protecting against or minimizing potential risks, including risks to confidentiality, and assess their likely effectiveness. Where appropriate, discuss provisions for ensuring necessary medical or professional intervention in the event of adverse effects to the subjects. Also, where appropriate, describe the provisions for monitoring the data collected to ensure the safety of the subjects.

(6) **Importance of the Knowledge to be Gained:** Discuss the importance of the knowledge gained or to be gained as a result of the proposed research. Discuss why the risks to subjects are reasonable in relation to the

anticipated benefits to subjects and in relation to the importance of the knowledge that may reasonably be expected to result.

(7) **Collaborating Site(s)**: If research involving human subjects will take place at collaborating site(s) or other performance site(s), name the sites and briefly describe their involvement or role in the research.

Copies of the Department of Education's Regulations for the Protection of Human Subjects, 34 CFR Part 97 and other pertinent materials on the protection of human subjects in research are available from the Grants Policy and Oversight Staff, Office of the Chief Financial Officer, U.S. Department of Education, Washington, D.C. 20202-4248, telephone: (202) 708-8263, and on the U.S. Department of Education's Protection of Human Subjects in Research Web Site at <http://www.ed.gov/about/offices/list/ocfo/humansub.html>

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c)

Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal

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employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12 Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1721 et seq.) related to protecting components

or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE	
APPLICANT ORGANIZATION		DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back

CERTIFICATION REGARDING LOBBYING

APPLICANTS MUST REVIEW THE REQUIREMENTS FOR CERTIFICATION REGARDING LOBBYING INCLUDED IN THE REGULATIONS CITED BELOW BEFORE COMPLETING THIS FORM. APPLICANTS MUST SIGN THIS FORM TO COMPLY WITH THE CERTIFICATION REQUIREMENTS UNDER 34 CFR PART 82, "NEW RESTRICTIONS ON LOBBYING." THIS CERTIFICATION IS A MATERIAL REPRESENTATION OF FACT UPON WHICH THE DEPARTMENT OF EDUCATION RELIES WHEN IT MAKES A GRANT OR ENTERS INTO A COOPERATIVE AGREEMENT.

AS REQUIRED BY SECTION 1352, TITLE 31 OF THE U.S. CODE, AND IMPLEMENTED AT 34 CFR PART 82, FOR PERSONS ENTERING INTO A FEDERAL CONTRACT, GRANT OR COOPERATIVE AGREEMENT OVER \$100,000, AS DEFINED AT 34 CFR PART 82, SECTIONS 82.105 AND 82.110, THE APPLICANT CERTIFIES THAT:

(A) NO FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR WILL BE PAID, BY OR ON BEHALF OF THE UNDERSIGNED, TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THE MAKING OF ANY FEDERAL GRANT, THE ENTERING INTO OF ANY COOPERATIVE AGREEMENT, AND THE EXTENSION, CONTINUATION, RENEWAL, AMENDMENT, OR MODIFICATION OF ANY FEDERAL GRANT OR COOPERATIVE AGREEMENT;

(B) IF ANY FUNDS OTHER THAN FEDERAL APPROPRIATED FUNDS HAVE BEEN PAID OR WILL BE PAID TO ANY PERSON FOR INFLUENCING OR ATTEMPTING TO INFLUENCE AN OFFICER OR EMPLOYEE OF ANY AGENCY, A MEMBER OF CONGRESS, AN OFFICER OR EMPLOYEE OF CONGRESS, OR AN EMPLOYEE OF A MEMBER OF CONGRESS IN CONNECTION WITH THIS FEDERAL GRANT OR COOPERATIVE AGREEMENT, THE UNDERSIGNED SHALL COMPLETE AND SUBMIT STANDARD FORM - LLL, "DISCLOSURE FORM TO REPORT LOBBYING," IN ACCORDANCE WITH ITS INSTRUCTIONS;

(C) THE UNDERSIGNED SHALL REQUIRE THAT THE LANGUAGE OF THIS CERTIFICATION BE INCLUDED IN THE AWARD DOCUMENTS FOR ALL SUBAWARDS AT ALL TIERS (INCLUDING SUBGRANTS AND CONTRACTS UNDER GRANTS AND COOPERATIVE AGREEMENTS) AND THAT ALL SUBRECIPIENTS SHALL CERTIFY AND DISCLOSE ACCORDINGLY.

AS THE DULY AUTHORIZED REPRESENTATIVE OF THE APPLICANT, I HEREBY CERTIFY THAT THE APPLICANT WILL COMPLY WITH THE ABOVE CERTIFICATION.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete)

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For material change only: Year _____ quarter _____ Date of last report _____
Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known:	If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: 	
Congressional District, if known:	Congressional District, if known:	
6. Federal Department/Agency: 	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

The Government Performance and Results Act (GPRA)

What is GPRA?

The Government Performance and Results Act of 1993 (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

How has the Department of Education Responded to the GPRA Requirements?

As required by GPRA, the Department of Education has prepared a strategic plan for 2002-2007. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the United States. The Department's goals, as listed in the plan, are:

- Goal 1: Create a Culture of Achievement*
- Goal 2: Improve Student Achievement*
- Goal 3: Develop Safe Schools and Strong Character*
- Goal 4: Transform Education into an Evidence-based Field*
- Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education*
- Goal 6: Establish Management Excellence*

The performance indicators for the International Education Programs are part of the Department's plan for meeting Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education.

What are the Performance Indicators for the International Education Programs?

The Department's specific goal for the International Education programs is "to meet the nation's security and economic needs through the development and maintenance of a national capacity in foreign languages, and area and international studies." The Department has established objectives and performance indicators for the Title VI and Fulbright Hays programs and data are collected through the Evaluation of Exchange, Language, Area and International Studies (EELIAS) performance reporting system. The indicators for the International Education programs focus on the following areas: (1) expansion of critical languages; (2) employment in field; and (3) improved language competency.

All grantees are required to submit annual performance reports through EELIAS that describe the projects' accomplishments and provide GPRA data. Data collected from each of the fourteen International Education programs are used to assess the success of meeting the performance objectives.

IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS
IN U.S. DEPARTMENT OF EDUCATION
GRANT AND CONTRACT PROGRAMS

GRANTS

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds. Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste. For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that:

Failure to meet a deadline will mean that an applicant will be rejected without any consideration.

The rules, including the deadline, for applying for each grant are published, individually, in the Federal Register. A one-year subscription to the Register may be obtained by sending \$555.00 to: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9371. (Send check or money order only, no cash or stamps.) In addition, the Federal Register is available on-line for free on Government Printing Office (GPO) Access: <http://www.access.gpo.gov/nara>. Depository Library location and Federal Register services: <http://www.nara.gov/fedreg>.

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employee is authorized to extend any deadline published in the Register. No ED employees are authorized to extend any deadline published in the Federal Register. Questions regarding submission of applications may be addressed to:

U.S. Department of Education
Application Control Center
Washington, DC 20202-4260

CONTRACTS

Competitive procurement actions undertaken by the ED are governed by the Federal Acquisition Regulations and implementing Department of Education Acquisition Regulations.

Generally, prospective competitive procurement actions are synopsisized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP). All of ED's RFP's are now available on-line for downloading at the following url: <http://www.ed.gov/offices/ocfo/contracts/currfrp.html>.

Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracts Specialist identified on the face page of the RFP. Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever.

Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP. A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulation is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00). The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to:

Superintendent of Documents
U.S. Government Printing Office
Washington, DC 20402-9371

In addition, the Commerce Business Daily is available on-line for free at the following url: <http://cbdnet.access.gpo.gov/>. The Federal Acquisition Regulations are available on-line at the following url: <http://www.arnet.gov/far/>. In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.

ED FORM 5348, 7/01

INSTRUCTIONS AND FORMS FOR STUDENTS

SECTION C

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1840-0005**. The time required to complete this information collection is estimated to average 30 hours for the student respondent and 25 hours for the project director per response, including time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimates or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: DDRA Program, IEPS/OPE, U.S. Department of Education, 400 Maryland Avenue, S.W., (1990 K Street, N.W. 6th Floor) Washington, DC 20202-4651.

Guidelines for Students

There are two parts to this application. Section B contains information and forms for the institution of higher education (institution), and Section C contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the U.S. Department of Education's (US/ED) e-Application system. This system may be accessed at <http://e-grants.ed.gov>. Both the student and the institution must complete their portions of the application correctly and submit via e-Application. Students and Project Directors should read through the following guidelines and the information in this application package very carefully, especially the Closing Date Notice, and follow the instructions in order to submit a timely and complete application to US/ED.

The institution must appoint a Project Director. The Project Director is the individual at the university who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This person is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

A student should:

- Read the entire application package carefully.
- Contact his/her university's Project Director as soon as possible, to inform him/her that he/she will be submitting an application.
- Register in the e-Application system as a student, and construct his/her application.
- Be sure to initiate the e-mails to his/her references as early as possible, to avoid last minute delays.
- Submit his/her completed application via the e-Application system well in advance of the Closing Date. (It is a good idea for a student to contact the Project Director and let him/her know when the student has submitted his/her application, as the system will not notify the Project Director of a student's submittal)
- Confer with the Project Director before the Closing Date to ensure that all portions of the application were submitted successfully, and no changes need to be made.
- Obtain an official copy of his/her graduate transcripts and deliver it to the Project Director before the Closing Date. Students should include any letters of affiliation with the transcripts.

Program Objective

Section 102(b)(6) of the Mutual Education and Cultural Exchange Act of 1961 (Fulbright-Hays Act) has as its objective the promotion, improvement, and development of modern foreign languages and area

studies throughout the educational structure of the United States. To help accomplish this objective the Doctoral Dissertation Research Abroad Program provides opportunities for scholars to conduct research overseas in the field of modern foreign languages and area studies.

For the purpose of these programs, area studies is defined as a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Research overseas means research outside the United States, Puerto Rico, Guam, American Samoa, and the American Virgin Islands. Research will not be funded in countries in which the United States has no diplomatic representation or which are specifically excluded in the Notice of Closing Date contained in this application.

For a complete description of the program, consult the US Department of Education Regulations 34 Code of Federal Regulations Parts 662.

Eligibility Requirements

To be eligible to receive a fellowship under the DDRA Program, a student must:

1. (a) Be a citizen of the United States; or
(b) Be a permanent resident of the United States;
 2. Be a graduate student in good standing at an eligible institution of higher education and who, when the fellowship period begins, has been admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;
 3. Plan a teaching career in the United States upon graduation; and
- Possess adequate skills in the foreign language(s) necessary to carry out the dissertation research project.

Note: Students may not accept certain grants in the same fiscal year that they receive a US/ED Fulbright-Hays grant. If a student accepts both a US/ED Fulbright-Hays grant and another grant, it may be necessary for the student to choose which grant to accept, or to negotiate a cost-sharing arrangement, so that funding is not duplicated. Student applicants who have received support for more than 6 months under the DDRA Program are not eligible to re-apply.

Instructions for Students - Fulbright-Hays Application Form

In order that each individual applicant is properly evaluated in accordance with the published procedures, eligibility requirements, and evaluation criteria, each individual scholar applying for the Fulbright-Hays fellowship must complete this electronic form.

Item 1-4: Self-explanatory

Item 5: Select the name of the institution through which you are applying. If your institution does not appear on this drop-down list, please contact your project director. Only institutions whose project directors have registered in e-Application appear on this list. Please ensure that you choose the right campus (i.e., University of Texas at Austin, University of Texas at Brownsville, etc.). A student planning to conduct dissertation research must apply to the DDRA Program through the university in which he/she or she is enrolled in a doctoral program.

Items 6-7: Self-explanatory

Item 8: Indicate all countries in which you plan to conduct research with Fulbright-Hays Doctoral Dissertation Research Abroad support.

Item 9: Indicate all the foreign languages to be used in your research during the fellowship period and obtain a completed *Fulbright-Hays Foreign Language Reference Form* for each foreign language listed.

Item 10: Indicate the start and end dates for conducting your research under the fellowship. Activation of the award may be as early as July 1 for students, provided: a US/ED Grant Award Notification has been executed; travel has been approved; the appropriate research clearances and research visas have been secured by the individual scholar; and, if requested, human subjects research clearance has been obtained. All research and travel must be completed by December 31 of the year following the year in which the grant is made.

Graduate students may receive fellowships for a period of 6 to 12 months for full time doctoral dissertation research abroad. Fellowships are not renewable.

Item 11: Indicate the date on which you were or will be advanced to candidacy for a doctoral degree. An applicant must be advanced to candidacy by the time his/her or her overseas research begins, but not necessarily at the time of application.

Item 12: Self-explanatory

Item 13: If resident alien, provide Alien Registration Number, country of birth, and previous citizenship. Please refer to the program's citizenship requirements in the program-specific regulations.

Item 14: Self-explanatory

Item 15: Note that only doctoral candidates planning teaching careers are eligible to apply.

Item 16: Self-explanatory

Item 17: Provide an abstract of no more than 120 words describing your proposed research including a summary of the research to be conducted as well as institutional and individual affiliations.

Item 18: Self-explanatory

Item 19: Indicate previous relevant foreign travel, period of stay and purpose (e.g., participation in an overseas language program) and specify all previous travel to the proposed host countries listed in item 8.

Items 20-21: Indicate whether you are in default on any U.S. Department of Education Student Financial Assistance loan, U.S. Department of Education grant or any other Federal loan.

Item 22: Indicate all previously held fellowships.

Item 23: Indicate current applications for other fellowships.

Item 24: Enter the name, address and telephone number of the physician or certified nurse practitioner, and the date of the physical exam. Do not send a separate medical evaluation.

Item 25a: List, in complete detail, starting with the airport closest to your address, all points of travel related to your proposed project departure from and return to the United States (e.g., Philadelphia, PA - London, UK – Johannesburg, SA - London, UK - Philadelphia, PA). The itinerary should not exceed a 12-month period and must include all countries for which a maintenance allowance is requested.

All international travel estimates should be based on commercial high season rates for jet economy travel on U.S. flag carriers. If approved in advance, international travel by automobile, train, or ship may be authorized in certain cases. The cost of travel by surface carrier may not exceed the cost of jet economy travel via the most direct route for the itinerary listed in the Grant Award Notification. Travel by sea also must be on a U.S. flag carrier.

You will not be authorized to travel on grant funds until you have secured the appropriate "research" visas, research permission, and, if necessary, the appropriate affiliation with a host country institution. All travel must comply with the Fly America Act and be approved by the Education Program Staff, US/ED.

No support for dependents' travel is provided.

Item 25b: Enter the maintenance stipend for all countries of research utilizing the information provided in the link to **Fulbright-Hays Maintenance Allowances**. Allowances from other than personal sources (e.g. fellowships) which duplicate benefits received under this program will be deducted from the fellowship.

Adjustments will also be made in cases where other organizations assume all or part of a fellow's maintenance costs (e.g. students jointly sponsored by the U.S. Department of Education and IREX will receive prorated allowances. Refer to the Fulbright-Hays Maintenance Allowances).

Item 25c: A dependent means any of the following individuals who will accompany you to your research site and for whom you will be providing over 50 percent support during the entire overseas research period:

- a. spouse of program participant; or
- b. children unmarried and under 21 years of age.

Note: Dependents must accompany the researcher for the entire research period in order to be eligible for an allowance.

Enter the dependents' allowance by referring to the **Fulbright-Hays Maintenance Allowances**.

Item 25d: Compute and justify in detail your needs for this allowance which may include expenses such as books, copying, informants, tutoring, translating and interpreting fees, tapes, film, travel within host countries, tuition and affiliation fees, etc.

This allowance does not cover any visa fees, expenses of passports including photographs, tuition or fees that might be required by the American grantee institution, or medical expenses such as malaria pills or vaccinations.

Item 25e: The Department of Education will include sufficient funds to enable an institution to purchase basic health and accident insurance for each student fellowship recipient only. The university may use its discretion whether to use a university-contracted carrier or a student-contracted carrier. Compute the amount requested utilizing group rates of university-contracted carriers for coverage overseas.

Item 25f: Fixed \$100 administrative fee paid to institution.

Item 25g: This will be the sum of 25a-f.

Item 26-27: Self-explanatory

Item 28: The curriculum vita must be uploaded into the e-Application system. It should be brief and address those previously cited evaluation criteria focused on the qualifications of the individual applicant. You should list relevant course work dealing with your language and area studies specialization; indicate fellowships and honors received; describe your publications record and any other items which, in your opinion, give a panel of scholars a comprehensive view of your past achievements, ability to successfully complete the particular research described in this proposal, and overall promise as a teacher and/or research scholar

Item 29: The application narrative must be uploaded as an attachment into the e-Application system.

Please note the page limitations specified in the Closing Date Notice.

You should develop your application narrative taking into account the evaluation criteria provided in the sample Technical Review Form. Given the fact that, in addition to language and area studies scholars, non-specialists are included in the evaluation process and that host country officials will review your application and ultimately decide whether research permission is granted, you may also wish to consider the following factors when developing your narrative:

- a. Host country sensitivities and interests.
- b. The use of English that can readily be understood by well-educated non-specialists.

Awards are not made to applicants planning to conduct research on topics which are determined to be politically sensitive by the host country or unfeasible. It should also be noted that the U.S. Department of Education will not submit to the host country any "dummy" proposal (i.e., proposals which do not accurately reflect the research purpose in the hope of avoiding difficulties with host country acceptance of the proposal).

Instructions for Fulbright-Hays Foreign Language Reference Form

The language reference form, which is required for this program, should be completed by a specialist in the language. Student applicants must initiate an e-mail to their referring specialists via the e-Application system. Upon receipt of this e-mail, the reference will be able to access the e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED. Do not submit your references directly to US/ED as there is no guarantee any material submitted independently of the e-Application submission will be matched to your application.

A completed reference for each language listed in item 9 of the *Fulbright-Hays Training Grants Application Form* must be submitted.

Instructions for Fulbright-Hays Graduate Student Reference Form

One of the three personal references must be obtained from the student's dissertation advisor. Student applicants must initiate an e-mail to their references via the e-Application system. Upon receipt of this e-mail, the reference will be able to access the e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED. Do not submit your references directly to US/ED as there is no guarantee any material submitted independently of the e-Application submission will be matched to your application.

Instructions for Assembly, Duplication and Transmission

You must check with your institution to determine if your institution will be submitting all applications via e-Grants, as required in the Federal Register, or if it has been granted a waiver from that requirement. All of the institution's applications must be submitted in the same format.

Upon submittal via e-Application, students' applications will become available to their university's Project Director for review and transmittal to the U.S. Department of Education. **Only the Project Director is able to submit the application to the U.S. Department of Education.** A completed student application should contain the items specified below:

- Fulbright-Hays DDRA Application Form
- Curriculum vita
- Application narrative (attachment)
- One Fulbright-Hays Foreign Language Reference Form, for each language needed to conduct the research outlined, submitted by your referring specialist via e-Application
- Three Fulbright-Hays Graduate Student Reference Forms submitted by your referring specialists via e-Application
- Graduate Transcripts submitted to your Project Director

A complete institutional application to the DDRA Program is the sum of all completed student applications, plus the Application for Federal Education Assistance (ED 424), the *Assurances -- Non-Construction Programs* (ED 424B); *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements*; and *Disclosure of Lobbying Activities* (if applicable). University Project Directors must submit the application to the US/ED via e-Application, in accordance with the guidelines published in the Closing Date Notice. University Project Directors must mail transcripts separately to: Karla Ver Bryck Block and Sara Starke, IEPS, 1990 K St., NW, 6th floor, Washington, DC 20006-8521. Transcripts must be postmarked by the deadline date. **Failure to meet the deadline published in the Federal Register will mean rejection of the application without consideration. There is no appeal of this requirement.**

Frequently Asked Questions for Student Applicants

Q: *Can a student apply independently of his/her university?*

A: No. Eligible applicants are institutions of higher education in the U.S. The student's application must be submitted through the appropriate channels at his/her university, and transmitted to US/ED via e-Application by the university's Project Director.

Q: *How does a student know who his/her Project Director is?*

A: A student should check the list of Project Directors listed in this application package. If a university has submitted applications for DDRA funding before, chances are there is already an experienced Project Director appointed. If an institution does not appear on the list, it may be necessary for that university's administration to appoint a Project Director, and ensure that he/she registers in the e-Application system.

Q: *What is the student's academic advisor's role?*

A: The student's advisor will continue to serve as his/her mentor regarding the academic details of his/her research, and any changes to the student's research plans as proposed in the application will require the advisor's written approval. The advisor should not serve as the student's Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

Q: *How many sections are there to the e- Application and who fills out what section?*

A: There are two primary sections to the e-Application – the student's individual section and the section to be completed by the Project Director. Upon completion of his/her section, the student submits his/her application to the Project Director via e-Application. The Project Director is responsible for reviewing the student's individual application and submitting it, along with the Project Director's portion, which contains the required federal forms, to US/ED. Included in this submission are the graduate and language reference forms that were transmitted to the Project Director by the references. Only the Project Director can submit an application to US/ED.

Q: *When the student clicks "submit" in the e-Application system, where does his/her application go?*

A: When the student submits his/her application via the e-Application system, it is transmitted to his/her university's Project Director for review and submission to US/ED. Student applicants are not able to transmit their applications directly to US/ED.

Q: *When should a student submit his/her application?*

A: The Project Director determines the internal deadline by which all sections of the application must be submitted. It is the responsibility of the student to ensure that the graduate and language references are submitted by references no later than the institution's internal deadline.

Q: *To whom does the Closing Date apply?*

A: The Closing Date is the date by which the university's Project Director must submit all components of the application to US/ED via e-Application. It is recommended that the Project Director have access to all sections of the application well in advance of this date. Application materials may not be submitted after the published Closing Date.

Q: *How will a student know that his/her Project Director has access to his/her application?*

A: After the student submits his/her application via e-Application, he/she will receive a notification e-mail stating that his/her application has been received by the Project Director at his/her university. If he/she does not receive this e-mail, the student should contact the Help Desk immediately. The Project Director will be copied on the email notification; nevertheless, the student may want to contact the Project Director to let the Project Director know that the student has submitted an application.

Q: How does a student know that the Project Director has submitted his/her application to US/ED?

A: The student will not receive a notification e-mail when the Project Director transmits the application to US/ED. Only the Project Director will receive a notification e-mail. The student must check with his/her institution's Project Director to determine whether the application has been submitted.

Q: What must a student do aside from completing and submitting his/her part of the application via e-Application?

A: Students are responsible for obtaining an official copy of their graduate transcripts, and submitting these to the Project Director in time for the Project Director to transmit them to US/ED by the Closing Date.

Q: May a student apply for support to go to more than one country?

A: Yes, a student may propose research in multiple countries.

Q: Even though the DDRA Program doesn't fund proposals that focus on Western European topics, may a student go to Western Europe to consult or research human or material resources on a non-Western European topic not available in the U.S.?

A: Yes.

Q: Are U.S. citizens studying at foreign institutions eligible for the DDRA program?

A: No, eligible applicants are institutions of higher education in the U.S.

Q: How important is the page limit cited in the Closing Date Notice?

A: The page limit is extremely important. If the student's application narrative exceeds the page limit, the application will be disqualified and will not be reviewed for funding. Please adhere strictly to the page limit guidelines in the Closing Date Notice.

Q: Should students include endnotes, footnotes or a bibliography? How long should they be?

A: Endnotes, footnotes or a bibliography will certainly strengthen an application. However, footnotes and endnotes will be subject to the page limit restrictions specified in the Closing Date Notice for the application narrative and bibliography.

Q: What if a student proposes to use a much less commonly taught language and cannot find someone to evaluate him/her?

A: The student should call IEPS at (202) 502-7700. We will gladly assist students in finding qualified evaluators. An application will be significantly less competitive if a language reference form is not included.

Q: Should Letters of Affiliation from overseas host institutions or organizations be included in an application?

A: Yes, these letters are helpful to the panel in evaluating an application. Students may submit them electronically with their applications or submit them to Project Directors with their transcripts well in advance of the Closing Date.

Q: Do the provisions of the "Fly America Act" apply to this program? Does it benefit a student's application to request a lower amount, if he/she can find a cheaper non-U.S. carrier airfare?

A: No, all travel must comply with the Fly America Act. International travel budget estimates ought to be based on jet economy high season rates on U.S. Flag carriers where available. Reviewers do not evaluate a student's budget request as part of the application review process.

Q: What if a student is planning to get married after he/she applies, or is expecting a baby? Is he/she eligible for a dependent's allowance?

A: Availability of funds and the date of the marriage or birth will determine whether an allowance can be awarded.

Q: *What signatures are required for e-Application?*

A: No signatures are necessary for the student's application at the time of application submittal. However, signatures from a student's doctor/nurse practitioner and advisor may be requested at a later date.

Q: *Whom should the student contact in the event of technical problems with e-application (e.g., problems pulling up a form)?*

A: If the student experiences any technical difficulties, he/she should contact the e-Application Help Desk at 1-888-336-8930 (TTY: 1-866-697-2696, local 202-401-8363) Monday-Friday from 8:00 a.m. to 6:00 p.m. Washington D.C., time.

Q: *If the student has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?*

A: If the student has programmatic questions, he/she should contact either Ms. Karla Ver Bryck Block at (202) 502-7632; karla.verbryckblock@ed.gov or Ms. Sara Starke at (202) 502-7688; sara.starke@ed.gov.

Q: *When will students be notified whether or not they have been selected?*

A: The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Regret letters are sent to the institutional applicant usually in February or March. Candidate status is announced usually in April and as late as September. It is the responsibility of the institution to inform students of their status. US/ED does not inform students directly. Awards are issued between April and September.

Q: *When may fellowships be activated?*

A: A fellowship may be activated after a Grant Award Notification (GAN) has been issued, host country visa and research requirements have been met; human subject research clearance, if required, has been given by the student's institution; and travel approval has been obtained by the Project Director from US/ED. The GAN will specify the performance and budget periods. All research must be completed during these periods.

Q: *If a student relocates after submitting his/her application, should he/she send US/ED address updates?*

A: No, students should provide that information to their Project Directors.

Q: *May the university accept the award on a student's behalf if the student is overseas during the notification period?*

A: Yes, provided the student has not received a fellowship that duplicates the DDRA award benefits. The student should leave a letter with the Project Director authorizing him/her to accept the award on the student's behalf.

Q: *Must a student apply for his/her own visa and research clearance?*

A: Yes.

Q: *May a student request copies of his/her application's reviewers' comments?*

A: Yes. However we will only respond to written requests addressed to: DDRA Program Staff, IEPS, US/ED, 1990 K Street, N.W., Washington, DC 20006-8521.

**US Department of Education
Fulbright-Hays Doctoral Dissertation Research Abroad Program**

1.	Last Name, First, Middle		
2.	Date of Birth	3.	Country of Birth
4.	Gender <input type="checkbox"/> M <input type="checkbox"/> F		
5.	Name of US Institution of Higher Education		6. Major Academic Discipline
7.	Language and Area Studies Specialization - Check One Area Only <input type="checkbox"/> Africa • AF <input type="checkbox"/> Near East • NE <input type="checkbox"/> Western Hemisphere • AR <input type="checkbox"/> South Asia • SA <input type="checkbox"/> Central/Eastern Europe and Eurasia • CEE <input type="checkbox"/> Southeast Asia • SEA <input type="checkbox"/> East Asia • EA <input checked="" type="checkbox"/> Western Europe • WE (see Closing Date Notice)		
8.	Country(ies) of Research		9. Language(s) of Research
10.	Dates of Proposed Research		11. Tentative Date Advanced to Candidacy
12.	Current Address, Phone & E-Mail		13. Citizenship <input type="checkbox"/> United States <input type="checkbox"/> Resident Alien Alien Registration No. _____
14.	Veteran's Status <input type="checkbox"/> Yes <input type="checkbox"/> No		15. Career Goal <input type="checkbox"/> Teaching <input type="checkbox"/> Other
16.	Proposed Dissertation Title		
17.	Dissertation Abstract (no more than 120 words)		

18.	Name(s) of Accompanying Dependent(s)	Relationship	Age
19.	Previous Overseas Travel		
20.	Grant Refunds Due	<input type="checkbox"/> Yes <input type="checkbox"/> No	21. Default on Loans <input type="checkbox"/> Yes <input type="checkbox"/> No
22.	Previously Awarded Fellowships <input type="checkbox"/> Group Projects Abroad (GPA) <input type="checkbox"/> Title VI FLAS <input type="checkbox"/> Jacob Javits <input type="checkbox"/> State Dept. / IIE Fulbright <input type="checkbox"/> Other (please specify) _____		
23.	Current Application for Other Fellowships <input type="checkbox"/> Group Projects Abroad (GPA) <input type="checkbox"/> Social Science Research Council (SSRC) <input type="checkbox"/> Int'l Research and Exchanges Board (IREX) <input type="checkbox"/> Title VI FLAS <input type="checkbox"/> Jacob Javits <input type="checkbox"/> State Dept. / IIE Fulbright <input type="checkbox"/> NSEP / Academy for Educational Development <input type="checkbox"/> Other (please specify) _____		
24.	Certification <i>The candidate named in this application is physically and psychologically able to carry out all phases of the project as described in this proposal.</i>		
	Name of Physician or Certified Nurse Practitioner	Address	Telephone No.
For Official US/ED Use Only - do not write in the section below			

25.	Budget Request																							
a.	International Travel and Baggage Jet travel for the itinerary:			\$																				
b.	<table border="1"> <thead> <tr> <th><u>City and Country</u></th> <th><u>No. of Months</u></th> <th><u>Monthly Rate</u></th> <th><u>Subtotal</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			<u>City and Country</u>	<u>No. of Months</u>	<u>Monthly Rate</u>	<u>Subtotal</u>					\$												
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e.	Health and Accident Insurance (for fellow only)			\$																				
f.	Administrative Fee to US Applicant Institution			\$100																				
g.	Total			\$																				
26.	Student Certification <i>I certify that all information provided on this form is correct to the best of my knowledge.</i>																							
	Name of Applicant			Date																				
27.	Advisor Review <i>I have reviewed the student's proposal.</i>																							
	Name of Dissertation Advisor			Date																				

28. Curriculum Vita

You may type directly on this page or your may use this as a cover page for your professional CV.

29. TITLE PAGE

Application Narrative May Not Exceed the Page Limit as Described in the Closing Date Notice.

Title:

FULBRIGHT-HAYS FOREIGN LANGUAGE REFERENCE FORM
U.S. DEPARTMENT OF EDUCATION
WASHINGTON, DC 20006-8521

Name of Individual Applicant	Name of Institution
Countries of Research	Language
Proposed Project or Dissertation Title	

To be completed by a college/university language teacher and sent to the contact person at the applicant's college or university. Under Section 552a(d) of the Privacy Act, the content of this form is subject to review by the applicant and others accompanying him or her, upon request.

Speaking and Listening (check one)

- ☐ Unable to function in the spoken language
- ☐ Able to satisfy basic survival needs and maintain very simple conversation on familiar topics
- ☐ Able to satisfy routine social demands and limited work requirements
- ☐ Able to participate effectively in most formal and informal conversations on practical and social topics and on professional topics in restricted contexts
- ☐ Able to use the language fluently and accurately on all levels pertinent to professional needs
- ☐ Use of the language is functionally equivalent to a well-educated native speaker

Reading (check one)

- ☐ No practical ability to read the language
- ☐ Sufficient comprehension to read very simple connected written material in a form equivalent to usual printing or typescript
- ☐ Sufficient comprehension to read simple, authentic texts on subjects within a familiar context
- ☐ Able to read within a normal range of speed and with almost complete comprehension a variety of authentic prose material on unfamiliar subjects, as well as technical material
- ☐ Able to read fluently and accurately all styles and forms of the language pertinent to professional needs, including all materials in one's special field
- ☐ Reading proficiency is functionally equivalent to a well-educated native speaker

Writing (check one)

- ☐ No functional ability in writing
- ☐ Sufficient control of the writing system to meet limited demands
- ☐ Sufficient control of the writing system to meet most survival needs and limited social demands
- ☐ Ability to write with some precision and in some detail about most common topics
- ☐ Able to use the language effectively in most formal and informal written exchanges on practical, social, and professional topics
- ☐ Writing proficiency is equal to that of a well-educated native speaker

Please indicate briefly how your evaluation was determined (e.g. two years of coursework, a test, etc.).

Name	Position or Title	University
Signature		Date

FULBRIGHT-HAYS GRADUATE STUDENT REFERENCE FORM
U.S. Department of Education
WASHINGTON, DC 20006-8521

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TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD

International Education Programs Service • U.S. Department of Education

I. NAME OF INDIVIDUAL APPLICANT

NAME OF APPLICANT INSTITUTION

WORLD AREA

II. CUMULATIVE SCORE OF THE TWO CATEGORIES OF CRITERIA

READER
TOTAL

QUALITY OF PROPOSED PROJECT (Maximum of 60 points)

QUALIFICATIONS OF APPLICANT (Maximum of 40 points)

Indicate above the cumulative scores for the two categories (Sections V and VI found on the following pages. Add the scores from the two boxes on the left and place the total in the large box to the right. The sum of the Reader Totals will constitute the Panel's final judgment.

DO NOT USE DECIMAL POINTS

III. OVERALL COMMENTS

Sample

IV. SIGNATURE OF REVIEWER

DATE

TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD

Score this application in terms of the Rating Scale. Indicate your score for each criterion in the box to the right. Do not use decimal points. Add the scores of the criteria and enter the sum in the box marked Total Points.

Transfer the Total Points to the appropriate block in Section II on the Cover Page.

RATING SCALE

If total points are:	5	10	15
Outstanding	5	10	15
Very Good	4	8	12
Good	3	6	9
Average	2	4	6
Poor	1	2	3
Unacceptable or not described	0	0	0

V. QUALITY OF PROPOSED PROJECT (Maximum of 60 points)

1. The statement of the major hypotheses to be tested or questions to be examined and the description and justification of the research methods to be used.

YOUR COMMENT:

(10)

2. The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline.

YOUR COMMENT:

(10)

3. The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries.

YOUR COMMENT:

(10)

TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD

Score this application in terms of the Rating Scale. Indicate your score for each criterion in the box to the right. Do not use decimal points. Add the scores of the criteria and enter the sum in the box marked Total Points.

Transfer the Total Points to the appropriate block in Section II on the Cover Page.

RATING SCALE

If total points are:	5	10	15
Outstanding	5	10	15
Very Good	4	8	12
Good	3	6	9
Average	2	4	6
Poor	1	2	3
Insufficient or not described	0	0	0

4. The justification for overseas field research, and preparations to establish appropriate and sufficient research contacts and affiliations abroad.

YOUR COMMENT:

(10)

5. The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries.

YOUR COMMENT:

(10)

6. The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field.

YOUR COMMENT:

(10)

QUALITY OF PROPOSED PROJECT

(Please record this total in Section II on the cover page.)

**TOTAL
POINTS:
(0-60)**

TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD

Score this application in terms of the Rating Scale. Indicate your score for each criterion in the box to the right. Do not use decimal points. Add the scores of the criteria and enter the sum in the box marked Total Points.

Transfer the Total Points to the appropriate block in Section II on the Cover Page.

RATING SCALE

If total points are:	5	10	15
Outstanding	5	10	15
Very Good	4	8	12
Good	3	6	9
Average	2	4	6
Poor	1	2	3
Unacceptable or not described	0	0	0

VI. QUALIFICATIONS OF THE APPLICANT (Maximum of 40 points)

1. The overall strength of the applicant's graduate academic record.

YOUR COMMENT:

(10)

2. The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project.

YOUR COMMENT:

(10)

3. The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers.

YOUR COMMENT:

(15)

4. The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experiences, or both.

YOUR COMMENT:

(5)

QUALIFICATIONS OF THE APPLICANT
(Please record this total in Section II on the cover page.)

**TOTAL
POINTS:
(0-40)**

FULBRIGHT-HAYS MAINTENANCE ALLOWANCES

SECTION D

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State. Additional and more up-to-date information on costs of living obtained at the time individual applications are reviewed by U.S. Embassies and Consulates and Fulbright commissions overseas may require modifications of these rates at a later date.

The allowances of fellows jointly sponsored by US/ED and other organizations [e.g., International Research and Exchanges Board (IREX), Social Science Research Council (SSRC)] will be adjusted according to formulas agreed upon between agencies.

LOCALITY	MONTHLY STIPEND	FIRST DEPENDENT	ADD'L DEPENDENT(S)
AFGHANISTAN			
Kabul	360	144	72
Other	135	54	27
ALBANIA			
Tirana	1845	738	369
Other	954	382	191
ALGERIA			
Algiers	1854	742	371
Other	1800	720	360
ANDORRA			
Andorra	2034	814	407
ANGOLA	2682	1073	536
ANTIGUA AND BARBUDA			
Antigua and Barbuda	2214	886	443
Other	549	220	110
ARGENTINA			
Buenos Aires	2430	972	486
Other	1593	637	319
ARMENIA	1656	662	331
ASCENSION ISLAND	378	151	76
AUSTRALIA			
Adelaide	2205	882	441
Brisbane	1998	799	400
Cairns	1782	713	356
Canberra	1746	698	349
Fremantle	1818	727	364
Melbourne	2475	990	495
Perth	2124	850	425
Sydney	2043	817	409
Other	1692	677	338
AUSTRIA			
Graz	1980	792	396
Linz	2124	850	425
Salzburg	2601	1040	520
Vienna	2295	918	459
Other	2169	868	434
AZERBAIJAN	2952	1181	590
BAHAMAS, THE			
Andros Island	1926	770	385
Andros Island (AUTEC)	225	90	45
Eleuthera Island	2043	817	409
Grand Bahama Island	2264	905	453
Nassau	3038	1215	608
Other	1926	770	385
BAHRAIN	2439	976	488
BANGLADESH			
Dhaka	1683	673	337
Other	855	342	171
BARBADOS	2777	1111	555
BELARUS	1656	662	331
BELGIUM			
Antwerp	3033	1213	607
Bertrix	720	288	144
Brugge	1521	608	304

	Brussels	2943	1177	589
	Diegem	2943	1177	589
	Florennes	720	288	144
	Gent	855	342	171
	Gosselies	1656	662	331
	Herstal	810	324	162
	Leuven	1062	425	212
	Liege	2115	846	423
	Mons	1656	662	331
	Ostende	1233	493	247
	SHAPE/Chievres	1656	662	331
	Zaventem	2943	1177	589
	Other	1485	594	297
BELIZE		1494	598	299
BENIN				
	Cotonou	1386	554	277
	Other	783	313	157
BERMUDA		4464	1786	893
BHUTAN		864	346	173
BOLIVIA				
	Cochabamba	819	328	164
	La Paz	972	389	194
	Santa Cruz	954	382	191
	Other	594	238	119
BOSNIA-HERZEGOVINA		1485	594	297
BOTSWANA				
	Francistown	1755	702	351
	Gaborone	1674	670	335
	Kasane	1647	659	329
	Selebi Phikwe	1674	670	335
	Other	1071	428	214
BRAZIL				
	Angra dos Reis	1503	601	301
	Belem	1557	623	311
	Belo Horizonte	864	346	173
	Brasilia	1296	518	259
	Campinas	1575	630	315
	Campo Grande	945	378	189
	Curitiba	1665	666	333
	Fortaleza	1944	778	389
	Foz do Iguacu	1755	702	351
	Goiania	1584	634	317
	Joao Pessoa	1368	547	274
	Manaus	1422	569	284
	Natal	1269	508	254
	Porto Alegre	1611	644	322
	Recife, Pernambuco	2178	871	436
	Ribeirao Preto	1269	508	254
	Rio de Janeiro	1917	767	383
	Salvador da Bahia	954	382	191
	Sao Paulo	2214	886	443
	Other	1512	605	302
BRITISH WEST INDIES				
	Anguilla	2133	853	427
	Cayman Islands	2412	965	482
	Virgin Islands, Br	1440	576	288
	Other	1278	511	256

BRUNEI				
	Bandar Seri Begawan	2241	896	448
	Other	1107	443	221
BULGARIA				
	Bourgas	783	313	157
	Plovdiv	783	313	157
	Ruse	963	385	193
	Sofia	1989	796	398
	Varna	1395	558	279
	Other	864	346	173
BURKINA				
	Ouagadougou	1728	691	346
	Other	792	317	158
BURMA				
	Rangoon	1395	558	279
	Other	603	241	121
BURUNDI		1656	662	331
CAMBODIA				
	Phnom Penh	1377	551	275
	Siem Riep	2223	889	445
	Other	765	306	153
CAMEROON				
	Douala	2376	950	475
	Yaounde	2277	911	455
	Other	999	400	200
CANADA				
	Banff (Alta)	1413	565	283
	Calgary (Alta)	1818	727	364
	Dartmouth	2187	875	437
	Edmonton	1305	522	261
	Fredericton	1575	630	315
	Gander, Newfoundland	1062	425	212
	Halifax	2187	875	437
	Mississauga	1440	576	288
	Moncton	1854	742	371
	Montreal	2556	1022	511
	Northwest Territories	1530	612	306
	Ottawa	1980	792	396
	Prince Edward Is.	2034	814	407
	Quebec (Que)	2673	1069	535
	Richmond (BC)	2043	817	409
	Saint John's (Nfld)	1980	792	396
	Sidney	2052	821	410
	Toronto (Ont)	2313	925	463
	Vancouver (BC)	1917	767	383
	Victoria (BC)	2048	819	410
	Winnipeg	1530	612	306
	Other	1926	770	385
CAPE VERDE				
	Boa Vista Island	1242	497	248
	Praia	1530	612	306
	Sal Island	1701	680	340
	Sao Tiago Island	729	292	146
	Sao Vicente Island	1548	619	310
	Other	1242	497	248
CENTRAL AFRICAN REPUBLIC		1359	544	272
CHAD				

Ndjamena	2106	842	421
Other	423	169	85
CHAGOS ARCHIPELAGO	351	140	70
CHILE	1782	713	356
CHINA			
Beijing	2043	817	409
Chengdu	1755	702	351
Chongqing	1548	619	310
Dalian	1665	666	333
Fuzhou	1305	522	261
Guangzhou	1791	716	358
Guilin	1899	760	380
Hangzhou	1620	648	324
Harbin	1404	562	281
Kunming	1719	688	344
Lijiang	1719	688	344
Lhasa	1449	580	290
Nanjing	1665	666	333
Shanghai	2367	947	473
Shantou	1251	500	250
Shenyang	1611	644	322
Shenzhen	1881	752	376
Tianjin	1584	634	317
Xiamen	1269	508	254
Xian	1071	428	214
Other	1161	464	232
COCOS (KEELING) IS.	972	389	194
COLOMBIA			
Barranquilla	1764	706	353
Bogota	1575	630	315
Buenaventura	1368	547	274
Cali	1881	752	376
Cartagena	1989	796	398
Medellin	1584	634	317
San Andres	1548	619	310
Santa Marta	1341	536	268
Other	864	346	173
COMOROS			
Moroni	1863	745	373
Other	864	346	173
CONGO	2538	1015	508
CONGO, DEMOCRATIC REPUBLIC OF			
Bukavu	2394	958	479
Goma	2241	896	448
Kinshasa	2151	860	430
Mbuji Mayi, Kasai	1611	644	322
Other	2052	821	410
COOK ISLANDS	1332	533	266
COSTA RICA	1575	630	315
COTE D'IVOIRE			
Abidjan	2151	860	430
Yamoussoukro	882	353	176
Other	630	252	126
CROATIA			
Dubrovnik	2471	988	494
Zagreb	1980	792	396
Other	2007	803	401

CUBA				
	Guantanamo Bay	702	281	140
	Havana	1503	601	301
	Other	1125	450	225
CYPRUS				
	Akrotiri	1953	781	391
	Limassol	1953	781	391
	Nicosia	2331	932	466
	Other	1476	590	295
CZECH REPUBLIC				
	Prague	2754	1102	551
	Other	1593	637	319
DENMARK				
	Aalborg	2493	997	499
	Copenhagen	2871	1148	574
	Odense	2565	1026	513
	Other	2430	972	486
DJIBOUTI		2097	839	419
DOMINICA		1638	655	328
DOMINICAN REPUBLIC				
	La Romana	2250	900	450
	Puerto Plata	1242	497	248
	Santo Domingo	1692	677	338
	Sosua	1242	497	248
	Other	1440	576	288
EAST TIMOR		1647	659	329
EASTER ISLAND		1332	533	266
ECUADOR				
	Cuenca	1089	436	218
	Guayaquil	1548	619	310
	Manta	1260	504	252
	Quito	1692	677	338
	Other	1089	436	218
EGYPT				
	Alexandria	1548	619	310
	Aswan	1494	598	299
	Bir Taba	1188	475	238
	Cairo	1503	601	301
	El Arish	1287	515	257
	Hurghada	1251	500	250
	Luxor	1530	612	306
	MFO Bases	36	14	7
	Marsa Matrouh	1053	421	211
	Port Said	1476	590	295
	Sharm el Sheikh	1323	529	265
	Sidi Abdel Rahman	1152	461	230
	St. Catherine	1395	558	279
	Other	1197	479	239
EL SALVADOR				
	San Salvador	1467	587	293
	Other	819	328	164
EQUATORIAL GUINEA		2304	922	461
ERITREA				
	Asmara	1710	684	342
	Other	729	292	146
ESTONIA				
	Tallinn	1647	659	329

Other	1170	468	234
ETHIOPIA			
Addis Ababa	1818	727	364
Other	639	256	128
FALKLAND ISLANDS	2169	868	434
FAROE ISLANDS	1539	616	308
FIJI			
Korolevu	1557	623	311
Nadi	2232	893	446
Sigatoka	2394	958	479
Other	1575	630	315
FINLAND			
Helsinki	2601	1040	520
Other	2574	1030	515
FRANCE			
Aix-en-Provence	1674	670	335
Bordeaux	2088	835	418
Cannes	1841	736	368
Clermont-Ferrand	1368	547	274
Istres	1683	673	337
Lille	1710	684	342
Lyon	2142	857	428
Marignane	1611	644	322
Marseille	2547	1019	509
Metz	1395	558	279
Montpellier	1701	680	340
Mulhouse	1638	655	328
Nancy	1620	648	324
Nice	2808	1123	562
Normandy	4077	1631	815
Paris	3528	1411	706
Sevres	1539	616	308
Strasbourg	2871	1148	574
Suresnes	1539	616	308
Toulouse	2781	1112	556
Other	1701	680	340
FRENCH GUIANA	1260	504	252
FRENCH POLYNESIA	3123	1249	625
GABON			
Libreville	2088	835	418
Other	765	306	153
GAMBIA, THE			
Banjul	1422	569	284
Other	180	72	36
GEORGIA	1980	792	396
GERMANY			
Aachen	2466	986	493
Bad Honnef	2403	961	481
Berlin	3087	1235	617
Boeblingen	3375	1350	675
Bonames	2772	1109	554
Bonn	2403	961	481
Chemnitz	1674	670	335
Cologne	2979	1192	596
Dresden	2493	997	499
Duesseldorf	3168	1267	634
Echterdingen	3375	1350	675

	Eschborn	2772	1109	554
	Esslingen	3375	1350	675
	Frankfurt am Main	2772	1109	554
	Garmisch-Partenkirchen	1719	688	344
	Hamburg	2682	1073	536
	Hannover	2376	950	475
	Herongen	3168	1267	634
	Hoechst	2772	1109	554
	Kalkar	3168	1267	634
	Koenigswinter	2403	961	481
	Kornwestheim	3375	1350	675
	Leipzig	2214	886	443
	Ludwigsburg	3375	1350	675
	Moenchen-Gladbach	3168	1267	634
	Munich	3231	1292	646
	Nellingen	3375	1350	675
	Niederbachem	2403	961	481
	Oberammergau	1719	688	344
	Offenbach	2772	1109	554
	Rhoendorf	2403	961	481
	Roedelheim	2772	1109	554
	Rostock Warnemuende	2214	886	443
	Saarbruecken	1224	490	245
	Sindelfingen	3375	1350	675
	Stuttgart	3375	1350	675
	Tuebingen	3375	1350	675
	Twisteden	3168	1267	634
	Wahn	2403	961	481
	Weimar	2367	947	473
	Wiesbaden	2556	1022	511
	Other	1827	731	365
GHANA				
	Accra	1404	562	281
	Other	1188	475	238
GIBRALTAR		1674	670	335
GREECE				
	Araxos	477	191	95
	Argyroupolis	2178	871	436
	Athens	3204	1282	641
	Iraklion	1197	479	239
	Mt. Hortiatis	2178	871	436
	Perivolaki	2178	871	436
	Rhodes (Island of)	1386	554	277
	Tanagra	873	349	175
	Thessaloniki	2178	871	436
	Other	1179	472	236
GREENLAND		2718	1087	544
GRENADA		2619	1048	524
GUADELOUPE				
	Saint Martin (French Part)	1886	754	377
	Other	1413	565	283
GUATEMALA				
	Guatemala City	2088	835	418
	Other	1116	446	223
GUINEA				
	Conakry	1341	536	268
	Other	945	378	189

GUINEA-BISSAU				
	Bissau	1368	547	274
	Other	783	313	157
GUYANA		1782	713	356
HAITI				
	Petionville	2106	842	421
	Port-au-Prince	2106	842	421
	Other	1161	464	232
HOLY SEE, THE		3933	1573	787
HONDURAS				
	Bay Islands	1548	619	310
	Puerto Cortes	909	364	182
	San Pedro Sula	1467	587	293
	Tegucigalpa	1557	623	311
	Tela	1125	450	225
	Trujillo	819	328	164
	Other	693	277	139
HONG KONG		2961	1184	592
HUNGARY				
	Budapest	1836	734	367
	Other	837	335	167
ICELAND				
	Keflavik-Grindavik	2844	1138	569
	Reykjavik	3069	1228	614
	Other	1755	702	351
INDIA				
	Agra	1818	727	364
	Bangalore	2601	1040	520
	Calcutta	2412	965	482
	Chennai	2169	868	434
	Mumbai	2394	958	479
	New Delhi	1661	664	332
	Other	1710	684	342
INDONESIA				
	Bali	2106	842	421
	Bandung	1197	479	239
	Batam	1170	468	234
	Jakarta	1755	702	351
	Jayapura	1503	601	301
	Medan	1026	410	205
	Surabaya	1260	504	252
	Timika, Irian Jaya	2898	1159	580
	Other	864	346	173
IRAN		1395	558	279
IRAQ				
	Baghdad	99	40	20
	Other	90	36	18
IRELAND				
	Cork	2691	1076	538
	Dublin	3726	1490	745
	Galway	2799	1120	560
	Other	2493	997	499
ISRAEL				
	Eilat	3123	1249	625
	En Boqeq	2043	817	409
	Haifa	2178	871	436
	Sedom	2043	817	409

ITALY	Tel Aviv	2826	1130	565
	Tiberias	2133	853	427
	Other	2340	936	468
ITALY	Bari	2619	1048	524
	Bologna	3960	1584	792
	Catania	2565	1026	513
	Ferrara	2718	1087	544
	Florence	4032	1613	806
	Gaeta	1895	758	379
	Genoa	3438	1375	688
	La Spezia	2385	954	477
	Milan	3627	1451	725
	Modena	2610	1044	522
	Naples	2889	1156	578
	Palermo	2340	936	468
	Pisa	1710	684	342
	Ravenna	2448	979	490
	Reggio Emilia	2763	1105	553
	Rimini	1782	713	356
	Rome	3933	1573	787
	Siena	3753	1501	751
	Taormina	2565	1026	513
	Trieste	2898	1159	580
	Turin	3933	1573	787
	Venice	3150	1260	630
	Verona	2700	1080	540
	Vicenza	1323	529	265
	Other	1827	731	365
JAMAICA		1917	767	383
JAPAN				
	Akashi	2808	1123	562
	Akita	1917	767	383
	Amagasaki	2808	1123	562
	Aomori	1845	738	369
	Asahikawa	1755	702	351
	Ashiya	2880	1152	576
	Awashima	4545	1818	909
	Beppu	2628	1051	526
	Chitose	1746	698	349
	Fukui	1953	781	391
	Fukuoka	2430	972	486
	Fukuyama	1638	655	328
	Gifu	2646	1058	529
	Hamamatsu	2187	875	437
	Hiroshima	2304	922	461
	Itazuke	2430	972	486
	Izumisano	2592	1037	518
	Kagoshima	2250	900	450
	Kanazawa	1791	716	358
	Kitakyushu	2583	1033	517
	Kochi	1458	583	292
	Komaki	2205	882	441
	Kumamoto	2718	1087	544
	Kurashiki	2628	1051	526
	Kure	2133	853	427
	Kushiro	1530	612	306

	Kyoto	2646	1058	529
	Matsue	1485	594	297
	Matsuyama	2142	857	428
	Miyazaki	3537	1415	707
	Morioka	1800	720	360
	Nagasaki	3213	1285	643
	Nagoya	2853	1141	571
	Nara	2034	814	407
	Narita	2529	1012	506
	Niigata	1638	655	328
	Nishinomiya	2880	1152	576
	Obihiro	1512	605	302
	Oita	2007	803	401
	Okayama	1728	691	346
	Okinawa Prefecture	2718	1087	544
	Osaka-Kobe	2808	1123	562
	Otsu	2385	954	477
	Oyama	1620	648	324
	Sapporo	2579	1031	516
	Sasebo	1485	594	297
	Sendai	2520	1008	504
	Shiga	2844	1138	569
	Takamatsu	1827	731	365
	Takayama	2322	929	464
	Tokushima	1746	698	349
	Tokyo City	3222	1289	644
	Tokyo-To	2358	943	472
	Tottori	2331	932	466
	Toyama	2187	875	437
	Toyonaka	2556	1022	511
	Tsu	2223	889	445
	Wakayama	2214	886	443
	Yamato	2007	803	401
	Yokohama	2592	1037	518
	Yokota	1449	580	290
	Yufuin	2394	958	479
	Other	1962	785	392
JERUSALEM		2601	1040	520
JORDAN				
	Amman	1692	677	338
	Other	1215	486	243
KAZAKHSTAN				
	Almaty	2232	893	446
	Astana	2385	954	477
	Other	1935	774	387
KENYA				
	Mombasa	1062	425	212
	Nairobi	2205	882	441
	Nanyuki	549	220	110
	Other	684	274	137
KIRIBATI				
	Christmas Island	1044	418	209
	Other	756	302	151
KOREA				
	Changwon	1746	698	349
	Cheju	2358	943	472
	Chinhae	657	263	131

Chinju	1449	580	290
Chongju	1215	486	243
Chonju	1404	562	281
Chung Ju	1413	565	283
Kimhae	1053	421	211
Kwangju	1422	569	284
Kyongju	2133	853	427
Masan	1269	508	254
Pusan	2214	886	443
Pyongtaek	1260	504	252
Seoul	2484	994	497
Sokcho	1899	760	380
Taegu	1719	688	344
Taejon	1521	608	304
Uijongbu	1107	443	221
Ulsan	1872	749	374
Other	1107	443	221
KOREA, DEM PEOPLE'S REP OF	2439	976	488
KUWAIT	3096	1238	619
KYRGYZSTAN	1647	659	329
LAOS	1098	439	220
LATVIA	1899	760	380
LEBANON	1890	756	378
LESOTHO			
Maseru	1476	590	295
Other	792	317	158
LIBERIA			
Camp Schiefflin	1125	450	225
Other	1665	666	333
LIBYA			
Benghazi	1764	706	353
Misurata	1764	706	353
Sirte	1764	706	353
Tripoli	2664	1066	533
Other	1440	576	288
LIECHTENSTEIN	1908	763	382
LITHUANIA	1665	666	333
LUXEMBOURG	2763	1105	553
MACAU	2088	835	418
MACEDONIA, THE FORMER	1674	670	335
YUGOSLAV REPUBLIC OF			
MADAGASCAR	1620	648	324
MALAWI			
Blantyre	1503	601	301
Lilongwe	1548	619	310
Mangochi	2016	806	403
Other	1080	432	216
MALAYSIA			
Kuala Lumpur	1161	464	232
Other			
MALDIVES	1980	792	396
MALI			
Bamako	1494	598	299
Other	1089	436	218
MALTA	1809	724	362
MARSHALL ISLANDS			
Kwajalein Atoll	1179	472	236

Majuro	1512	605	302
Other	495	198	99
MARTINIQUE	1908	763	382
MAURITANIA			
Nouakchott	1431	572	286
Other	927	371	185
MAURITIUS	2007	803	401
MEXICO			
Acapulco	2358	943	472
Cabo San Lucas	2664	1066	533
Campeche	1116	446	223
Cancun	2646	1058	529
Chihuahua	1989	796	398
Ciudad Juarez	1350	540	270
Ciudad Victoria	1359	544	272
Colima	1035	414	207
Cozumel	2070	828	414
Cuernavaca	1899	760	380
Culiacan	1143	457	229
Ensenada	1890	756	378
Guadalajara	1791	716	358
Hermosillo	1566	626	313
Huatulco	1935	774	387
Ixtapa Zihuatanejo	1683	673	337
La Paz	1701	680	340
Manzanillo	1404	562	281
Matamoros	1305	522	261
Mazatlan	1674	670	335
Merida	1512	605	302
Mexicali	1998	799	400
Mexico City	2592	1037	518
Monterrey	1890	756	378
Morelia	1548	619	310
Nogales	873	349	175
Nuevo Laredo	1440	576	288
Puebla	1782	713	356
Puerto Vallarta	1845	738	369
Queretaro	1548	619	310
San Carlos	1458	583	292
San Jose Del Cabo	2205	882	441
San Miguel de Allende	1611	644	322
Tapachula	1359	544	272
Tijuana	1683	673	337
Veracruz	1719	688	344
Zacatecas	1485	594	297
Other	1503	601	301
MICRONESIA, FED. STATES OF			
Kosrae	1494	598	299
Pohnpei	1395	558	279
Yap	2385	954	477
Other	1377	551	275
MOLDOVA	1818	727	364
MONACO	2228	891	446
MONGOLIA			
Ulaanbaatar	1800	720	360
Other	918	367	184
MOROCCO			

Agadir	1782	713	356
Casablanca	2079	832	416
Fes	2502	1001	500
Marrakech	2088	835	418
Rabat	2367	947	473
Sale	1512	605	302
Tangier	2151	860	430
Other	1665	666	333
MOZAMBIQUE	2178	871	436
NAMIBIA			
Etosha	1854	742	371
Windhoek	1521	608	304
Other	1413	565	283
NAURU	945	378	189
NEPAL			
Kathmandu	1692	677	338
Pokhara	1692	677	338
Other	828	331	166
NETHERLANDS			
Amsterdam	2673	1069	535
Hague, The	2385	954	477
Leiden	2304	922	461
Lisse	2556	1022	511
Maastricht	2835	1134	567
Papendrecht	3051	1220	610
Rotterdam	3051	1220	610
Schiphol	2943	1177	589
Utrecht	3051	1220	610
Ypenburg	2385	954	477
Other	1791	716	358
NETHERLANDS ANTILLES			
Aruba	3182	1273	636
Bonaire	1922	769	384
Curacao	2286	914	457
Saba	1319	527	264
Sint Maarten	2570	1028	514
Other	1175	470	235
NEW CALEDONIA	1800	720	360
NEW ZEALAND			
Auckland	2223	889	445
Christchurch	1944	778	389
Queenstown	1926	770	385
Rotarua	1899	760	380
Wellington	2394	958	479
Other	1611	644	322
NICARAGUA			
Managua	1584	634	317
Other	900	360	180
NIGER			
Niamey	2061	824	412
Other	756	302	151
NIGERIA			
Abuja	2394	958	479
Ibadan	1422	569	284
Kaduna	1107	443	221
Kano	1044	418	209
Lagos	2835	1134	567

	Other	1107	443	221
NIUE		1071	428	214
NORWAY				
	Stavanger	1890	756	378
	Other	2493	997	499
OMAN				
	Muscat	2160	864	432
	Other	1458	583	292
PAKISTAN				
	Faisalabad	1260	504	252
	Islamabad	1917	767	383
	Karachi	1593	637	319
	Peshawar	1809	724	362
	Quetta	1602	641	320
	Other	1323	529	265
PALAU		1962	785	392
PANAMA				
	Colon	1557	623	311
	Panama City	1557	623	311
	Other	657	263	131
PAPUA NEW GUINEA		1890	756	378
PARAGUAY				
	Asuncion	999	400	200
	Ciudad del Este	1098	439	220
	Encarnacion	423	169	85
	Other	513	205	103
PERU				
	Cuzco	1683	673	337
	Lima	1935	774	387
	Paracas	1125	450	225
	Piura	1053	421	211
	Other	927	371	185
PHILIPPINES				
	Cebu	1638	655	328
	Davao City	1368	547	274
	Manila	1746	698	349
	Other	999	400	200
POLAND				
	Krakow	1809	724	362
	Poznan	1251	500	250
	Szczecin	1251	500	250
	Warsaw	2547	1019	509
	Wroclaw	1872	749	374
	Other	1746	698	349
PORTUGAL				
	Cascais	1962	785	392
	Estoril	1962	785	392
	Faial Island	1679	671	336
	Lisbon	2151	860	430
	Madeira Islands	1674	670	335
	Oeiras	1962	785	392
	Oporto	1526	610	305
	Ponta Delgada	2147	859	429
	Sao Miguel Island	2147	859	429
	Other	1188	475	238
QATAR		2493	997	499
REUNION		1035	414	207

ROMANIA				
	Bucharest	2052	821	410
	Other	999	400	200
RUSSIA				
	Moscow	2826	1130	565
	St. Petersburg	2763	1105	553
	Vladivostok	2475	990	495
	Other	1944	778	389
RWANDA				
	Kigali	1440	576	288
	Other	621	248	124
SAINT HELENA		711	284	142
SAINT KITTS AND NEVIS		2282	913	456
SAINT LUCIA		2322	929	464
SAINT VINCENT AND THE GRENADINES		1841	736	368
SAMOA		1836	734	367
SAN MARINO		2097	839	419
SAO TOME AND PRINCIPE		1719	688	344
SAUDI ARABIA				
	Dhahran Area	2241	896	448
	Riyadh	2250	900	450
	Other	1575	630	315
SENEGAL				
	Dakar	1908	763	382
	Other	1017	407	203
SERBIA AND MONTENEGRO				
	Belgrade	2133	853	427
	Podgorcia	1395	558	279
	Pristina	1251	500	250
	Other	1395	558	279
SEYCHELLES		2439	976	488
SIERRA LEONE				
	Freetown	1683	673	337
	Other	855	342	171
SINGAPORE		1899	760	380
SLOVAKIA				
	Bratislava	1881	752	376
	Other	1413	565	283
SLOVENIA		2016	806	403
SOLOMON ISLANDS		1413	565	283
SOMALIA				
	Mogadishu	1872	749	374
	Other	810	324	162
SOUTH AFRICA				
	Cape Town	2205	882	441
	Durban	1584	634	317
	Johannesburg	1809	724	362
	Pretoria	2187	875	437
	Skukuza	2016	806	403
	Sun City	3807	1523	761
	Other	1251	500	250
SPAIN				
	Balearic Islands	2754	1102	551
	Barcelona	3384	1354	677
	Bilbao	2178	871	436
	Fuengirola	2340	936	468

	La Coruna	2304	922	461
	Las Palmas de Gran Canaria	2736	1094	547
	Madrid	2970	1188	594
	Malaga	2367	947	473
	Marbella	2367	947	473
	Oviedo	2043	817	409
	San Sebastian	2178	871	436
	Santa Cruz de Tenerife	2088	835	418
	Santander	2466	986	493
	Santiago de Compostela	2574	1030	515
	Valencia	2205	882	441
	Vigo	2214	886	443
	Other	2115	846	423
SRI LANKA				
	Ahungalla	1512	605	302
	Bentota	1314	526	263
	Colombo	1395	558	279
	Galle	1764	706	353
	Other	1143	457	229
SUDAN				
	Khartoum	2448	979	490
	Other	1962	785	392
SURINAME		1647	659	329
SWAZILAND				
	Mbabane	1890	756	378
	Other	1071	428	214
SWEDEN		2763	1105	553
SWITZERLAND				
	Basel	3447	1379	689
	Bern	2889	1156	578
	Davos	3249	1300	650
	Geneva	3312	1325	662
	Klosters	3240	1296	648
	Lugano	3195	1278	639
	Montreux	3573	1429	715
	Zurich	2682	1073	536
	Other	2007	803	401
SYRIA		1962	785	392
TAIWAN				
	Kaohsiung	1449	580	290
	Taichung	1530	612	306
	Taipei	2565	1026	513
	Other	1548	619	310
TAJIKISTAN		846	338	169
TANZANIA				
	Dar es Salaam	2034	814	407
	Other	1683	673	337
THAILAND				
	Bangkok	1638	655	328
	Chiang Mai	981	392	196
	Hua Hin	2259	904	452
	Pattaya City	1071	428	214
	Phuket	2151	860	430
	Samui Island	1197	479	239
	Other	954	382	191
TOGO				
	Lama Kara	738	295	148

	Lome	1584	634	317
	Other	540	216	108
TOKELAU ISLANDS		342	137	68
TONGA		1278	511	256
TRINIDAD AND TOBAGO				
	Port of Spain	1593	637	319
	Tobago	3195	1278	639
	Other	1593	637	319
TUNISIA				
	Carthage	1575	630	315
	Gammarth	1575	630	315
	Lamarsa	1575	630	315
	Tunis	1575	630	315
	Other	1098	439	220
TURKEY				
	Adana-Incirlik	1647	659	329
	Ankara	2403	961	481
	Antalya	2547	1019	509
	Aydin	2376	950	475
	Bursa	2340	936	468
	Elmadag	2403	961	481
	Istanbul	2034	814	407
	Izmir-Cigli	1674	670	335
	Manzarali	2403	961	481
	Nevsehir	2097	839	419
	Yamanlar	1674	670	335
	Other	1818	727	364
TURKMENISTAN		1287	515	257
TURKS AND CAICOS ISLANDS		2106	842	421
TUVALU		873	349	175
UGANDA				
	Entebbe	1476	590	295
	Kampala	2403	961	481
	Other	954	382	191
UKRAINE				
	Kiev	2331	932	466
	Other	1593	637	319
UNITED ARAB EMIRATES				
	Dubai	1881	752	376
	Other	1872	749	374
UNITED KINGDOM				
	Belfast	2907	1163	581
	Birmingham	3042	1217	608
	Bristol	2889	1156	578
	Cardiff, Wales	3258	1303	652
	Caversham	3321	1328	664
	Crawley	3663	1465	733
	Edinburgh	3150	1260	630
	Gatwick	3150	1260	630
	Glasgow	3222	1289	644
	Harrogate	2133	853	427
	High Wycombe	2349	940	470
	Horley	3663	1465	733
	Liverpool	2970	1188	594
	London	3663	1465	733
	Manchester	3420	1368	684
	Menwith Hill	2133	853	427

Oxford	2898	1159	580
Reading	3321	1328	664
Other	2646	1058	529
URUGUAY			
Punta del Este	2844	1138	569
Other	1197	479	239
UZBEKISTAN	1602	641	320
VANUATU			
Port Vila	1557	623	311
Santos	1044	418	209
Tanna Island	999	400	200
Other	297	119	59
VENEZUELA	2097	839	419
VIETNAM			
Dalat	2196	878	439
Danang	2583	1033	517
Hanoi	1287	515	257
Ho Chi Minh City	1647	659	329
Other	1215	486	243
WALLIS AND FUTUNA	1233	493	247
YEMEN			
Aden	1998	799	400
Sanaa	1935	774	387
Other	828	331	166
ZAMBIA			
Chingola	1278	511	256
Kabwe	1080	432	216
Kitwe	585	234	117
Livingstone	1620	648	324
Lower Zambezi	1719	688	344
Lusaka	1314	526	263
Mfuwe	1188	475	238
Ndola	999	400	200
Siavonga	459	184	92
Other	675	270	135
ZIMBABWE			
Harare	1413	565	283
Victoria Falls	2925	1170	585
Other	1089	436	218
OTHER FOREIGN LOCALITIES	387	155	77

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